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## SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Tuesday, 13th October, 2015 at 1.30 pm

*(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)*

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### MEMBERSHIP

#### Councillors

J Bentley Weetwood;  
D Collins Horsforth;  
A Gabriel Beeston and Holbeck;  
P Grahame Cross Gates and Whinmoor;  
M Iqbal City and Hunslet;  
A Khan Burmantofts and Richmond Hill;  
M Lyons Temple Newsam;  
J Procter (Chair) Wetherby;  
J Pryor Headingley;  
K Ritchie Bramley and Stanningley;  
G Wilkinson Wetherby;

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*Please note: Certain or all items on this agenda may be recorded*

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**Agenda compiled by:**  
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**Scrutiny Support Unit**  
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**Principal Scrutiny Adviser:**  
**Angela Brogden**  
**Tel: 24 74553**

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b></p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p><b>MINUTES - 15 SEPTEMBER 2015</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 15 September 2015.</p>	1 - 4
7			<p><b>TACKLING DOMESTIC VIOLENCE AND ABUSE - TRACKING OF SCRUTINY RECOMMENDATIONS</b></p> <p>To consider a report from the Head of Scrutiny and Member Development presenting the progress made in responding to the recommendations arising from the Scrutiny Inquiry on tackling domestic violence and abuse.</p>	5 - 54
8			<p><b>COMMUNITY SAFETY RELATED MATTERS</b></p> <p>To consider a report from the Director of Environment and Housing presenting a series of summaries of community safety related issues identified by the Scrutiny Board.</p>	55 - 76

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>WORK SCHEDULE</b></p> <p>To consider the Board’s work schedule for the forthcoming municipal year.</p>	77 - 100
10			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Tuesday, 17 November 2015 at 1.30 pm (pre-meeting for all Board Members at 1.00 pm)</p> <p><b>THIRD PARTY RECORDING</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

## SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

TUESDAY, 15TH SEPTEMBER, 2015

**PRESENT:** Councillor J Procter in the Chair

Councillors D Collins, A Gabriel,  
R Grahame, P Gruen, A Khan, M Lyons,  
J Pryor, K Ritchie and G Wilkinson

### **22 Late Items**

There were no late items.

### **23 Declaration of Disclosable Pecuniary Interests**

There were no disclosable pecuniary interests declared to the meeting.

### **24 Apologies for Absence and Notification of Substitutes**

Apologies for absence were submitted by Councillors J Bentley, P Grahame and M Iqbal. Notification was received that Councillor R Grahame was substituting for Councillor M Iqbal and Councillor P Gruen for Councillor P Grahame.

### **25 Minutes - 21 July 2015**

**RESOLVED** – That the minutes of the meeting held on 21 July 2015 be approved as a correct record.

### **26 Matters arising from the minutes**

#### **Minute No. 17 – Refreshed Safer Leeds Strategy 2015-16**

The Board requested an update regarding a breakdown of PCSOs across all Wards. This was to be provided at the October Board meeting as part of the community safety theme.

#### **Minute No. 20 – Work Schedule**

Members were advised that the Police and Crime Commissioner was unable to attend the October Board meeting. He was also unable to attend in November and December. It was suggested that an additional Board meeting or working group meeting be arranged involving the Police and Crime Commissioner.

It was advised that Tenant Scrutiny Board was undertaking an inquiry on the environment of estates. The agreed terms of reference had been circulated for information.

Draft minutes to be approved at the meeting  
to be held on Tuesday, 13th October, 2015

**RESOLVED** – That the Board be kept informed regarding arrangements for meeting the Police and Crime Commissioner.

## **27 Housing related matters**

The Director of Environment and Housing submitted a report which provided a summary of housing issues that the Board had previously identified.

The following were in attendance for this item:

- Councillor Debra Coupar, Executive Member (Communities)
- Councillor Richard Lewis, Executive Member (Regeneration, Transport and Planning)
- Neil Evans, Director of Environment and Housing
- Liz Cook, Chief Officer (Housing Management)
- Mark Ireland, Service Manager (Private Sector Housing)
- Maggie Gjessing, Executive Manager (Regeneration).

The key areas of discussion were as follows:

### **Council House Growth Programme**

- An update on development of the Council House Growth Programme.
- Exploring opportunities to more evenly distribute affordable housing across Leeds.
- Grant funding arrangements to Registered Providers and the need to encourage greater appetite for future developments.
- Concern about the future of housing associations and the support arrangements in place.

### **Empty Homes Strategy**

- The reduction in long term empty homes over recent years.
- Clarification sought regarding Council Tax collection rates for empty homes that had been unoccupied for more than 2 years. Members also sought clarification as to whether the current charging threshold of 150% could be increased.
- Supporting the work of local organisations to buy empty homes and the need to be more proactive in informing Ward Members of which empty properties were under the care of such organisations.

### **Standards within the Private Rented Sector**

- Inspection of properties and ensuring value for money.
- Recognition that this remains the fastest growing housing sector which requires a different funding mechanism to help tackle issues in relation to raising standards within the private rented sector.

- The need to tackle rogue landlords by working more collaboratively with responsible landlords.
- New legal responsibilities being placed upon letting agents and landlords to respond to tenant complaints.

### **Estate Management Arrangements**

- An update that the Tenant Scrutiny Board had started an inquiry on the environment of estates.
- The importance of partnership working with other key service areas and the role of the locality teams, particularly in terms of ensuring that estates were kept clean and tidy.
- Development of area actions plans that could be shared with Community Committees.
- Skills learning for staff and the need to offer formal qualification opportunities.
- Development of specific approaches to high rise and sheltered housing.
- Raising awareness and education in relation to managing waste and recycling. Specific issues associated with the removal of bulky waste in high rise housing.
- Identifying issues through tenancy sign-up and the annual home visit.

### **Community Lettings Policy review**

- The need for greater involvement of Ward Members, especially in terms of developing the principles for community lettings. The Board expressed a wish to consider and comment on the proposals prior to being formally approved and therefore requested a further report in November.
- A suggestion that a Members' seminar be arranged regarding community lettings.

### **Estate Management arrangements – Enforcement of tenancy agreements**

- Concern about inconsistent approaches to breaches of tenancy agreement.
- Clarity and the need for better communication surrounding Council and tenant responsibilities.
- Development of a single approach for those tenants that may require assistance in maintaining their gardens.

### **Housing Forums**

- The role of existing Forums and the recognised need to encourage external representatives to have a greater input in terms of sharing their views and best practices.

## **Temporary Accommodation**

- Development of supported housing provision and a review to be undertaken of the Council's requirements. The Board asked to receive further information on this.
- Clarification sought regarding the support needs of refugees. It was advised that the Citizens and Communities Scrutiny Board was undertaking some work in relation to this.

### **RESOVLED –**

- (a) That the contents of the report be noted.
- (b) That the requests for information / clarification be provided.

(Councillor R Lewis left the meeting at 2.30pm, Councillor D Coupar at 2.40pm, Councillor A Khan at 3.00pm and Councillor P Gruen at 3.40pm during the consideration of this item.)

## **28 Work Schedule**

The Head of Scrutiny and Member Development submitted a report which invited Members to consider the Board's work schedule for the 2015/16 municipal year.

Further to the Board's discussion, it was agreed that the following be added to the work schedule:

- That the environment themed report scheduled for November also includes details surrounding the management of waste, and particularly the disposal of bulky waste, in high rise housing.
- That a report on the Community lettings policy proposals be scheduled for the Board's November meeting.
- That the housing themed report scheduled for December also includes information on how the role of the West Yorkshire Combined Authority and the Devolution Agenda may impact on local housing decision-making.
- That the community safety themed report in October also includes details of the role and funding arrangements relating to LeedsWatch.

**RESOVLED –** That the work schedule, as amended, be approved.

## **29 Date and Time of Next Meeting**

Tuesday, 13 October 2015 at 1.30pm (Pre-meeting for all Board Members at 1.00pm)

(The meeting concluded at 3.50pm)



**Report of the Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Environment and Housing)**

**Date: 13<sup>th</sup> October 2015**

**Subject: Tackling Domestic Violence and Abuse – Tracking of Scrutiny recommendations**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**1.0 Purpose of this report**

1.1 This report sets out the progress made in responding to the recommendations arising from the previous Scrutiny inquiry aimed at tackling domestic violence and abuse.

**2.0 Background information**

2.1 The former Safer and Stronger Communities Scrutiny Board conducted an in-depth inquiry into tackling domestic violence and abuse, with a particular focus on improving the early detection and referral of victims and perpetrators of domestic violence and abuse.

2.2 The inquiry concluded in March 2014 and a report setting out the Scrutiny Board’s findings and recommendations was published on 9<sup>th</sup> June 2014. This report is available via the Council’s website ([click here for inquiry report](#)). The Safer and Stronger Communities Scrutiny Board received a formal response to its recommendations in September 2014 and tracked progress in February 2015.

2.3 It now falls within the remit of the Environment and Housing Scrutiny Board to continue to track the recommendations arising from this inquiry.

**3.0 Main issues**

3.1 The Scrutiny recommendation tracking system allows the Scrutiny Board to consider the position status of its recommendations in terms of their on-going relevance and the progress made in implementing the recommendations based on a standard set of criteria. The Board will then be able to take further action as appropriate.

- 3.2 This standard set of criteria is presented in the form of a flow chart at Appendix 1. The questions in the flow chart should help to decide whether a recommendation has been completed, and if not whether further action is required.
- 3.3 To assist Members with this task, the Principal Scrutiny Adviser, in liaison with the Chair, has given a draft position status for each recommendation. The Board is asked to confirm whether these assessments are appropriate and to change them where they are not.
- 3.4 In February 2015, four of the recommendations were considered by the Scrutiny Board to have been achieved (recommendations 1, 10, 11 and 21). The other recommendations continue to be monitored. Details of progress against each of these recommendations are set out within the table at Appendix 2.
- 3.5 A great deal of progress has been made in relation to tackling domestic violence and abuse, and some of the key issues are outlined below:

**The Front Door Safeguarding Hub (FDSH):**

- 3.6 The FDSH is now operational with a multi-agency daily meeting taking place Monday to Friday. Plans to notify GPs and Schools (Operation Encompass) of high risk cases are being finalised. Partners currently involved in the FDSH include: Police, Children's Social Work services, Health (LCH and LYPFT), Substance Misuse services, LCC Housing Services, Leeds Domestic Violence Services, Probation, Adult Social Care, West Yorkshire Fire and Rescue Service, Youth Offending Service, and Families First. These meetings consider all high risk cases and provide an immediate pro-active response with shared intelligence and shared accountability.

**Health Economy:**

- 3.7 Given the key role doctors play in responding to domestic violence and the fact that they are often the first professionals who victims tell, it is encouraging that to date over 300 GPs have received domestic violence training. The focus of the training is on developing good practice and lessons learned from Domestic Homicide Review.
- 3.8 GP Practices are signed up to undertake a pilot project; one in each CCG and York St Practice. This will involve piloting routine enquiry, flagging, and use of a GP App, training DV Champions and establishing referral pathways to specialist support. The pilot will commence in October 2015 for 6 months.

**Civil and Criminal justice:**

- 3.9 Plans to develop this West Yorkshire Pilot Family Drug and Alcohol Court are underway. The model includes establishing a specialist team (building on the family team within the new drug and alcohol service in Leeds) to support families and this will include a domestic violence specialist. This is planned to go live in mid-November.

**Commissioning:**

- 3.10 The review of commissioned domestic violence services is underway and a multi-agency team has been established to oversee progress. The Family Valued Programme (Innovations Fund) has commissioned a range Domestic Violence Initiatives to support the roll out of the programme. This includes additional support for victims, children, families and perpetrators.

### **Work with perpetrators:**

- 3.11 This remains an area for further work but it is worth noting that capacity within the Caring Dads programme, now located in Children's Services, is being expanded and ways to engage more BME men will be piloted through support from the Family Valued Programme. Additionally the West Yorkshire Perpetrator Programme, commissioned by the PCC, is about to be launched. Within Leeds, this will be closely aligned with the Front Door Safeguarding Hub and will also offer an avenue for Conditional Cautions for Domestic Violence.

### **4.0 Recommendations**

4.1 Members are asked to:

- Agree those recommendations which no longer require monitoring;
- Identify any recommendations where progress is unsatisfactory and determine the action the Board wishes to take as a result.

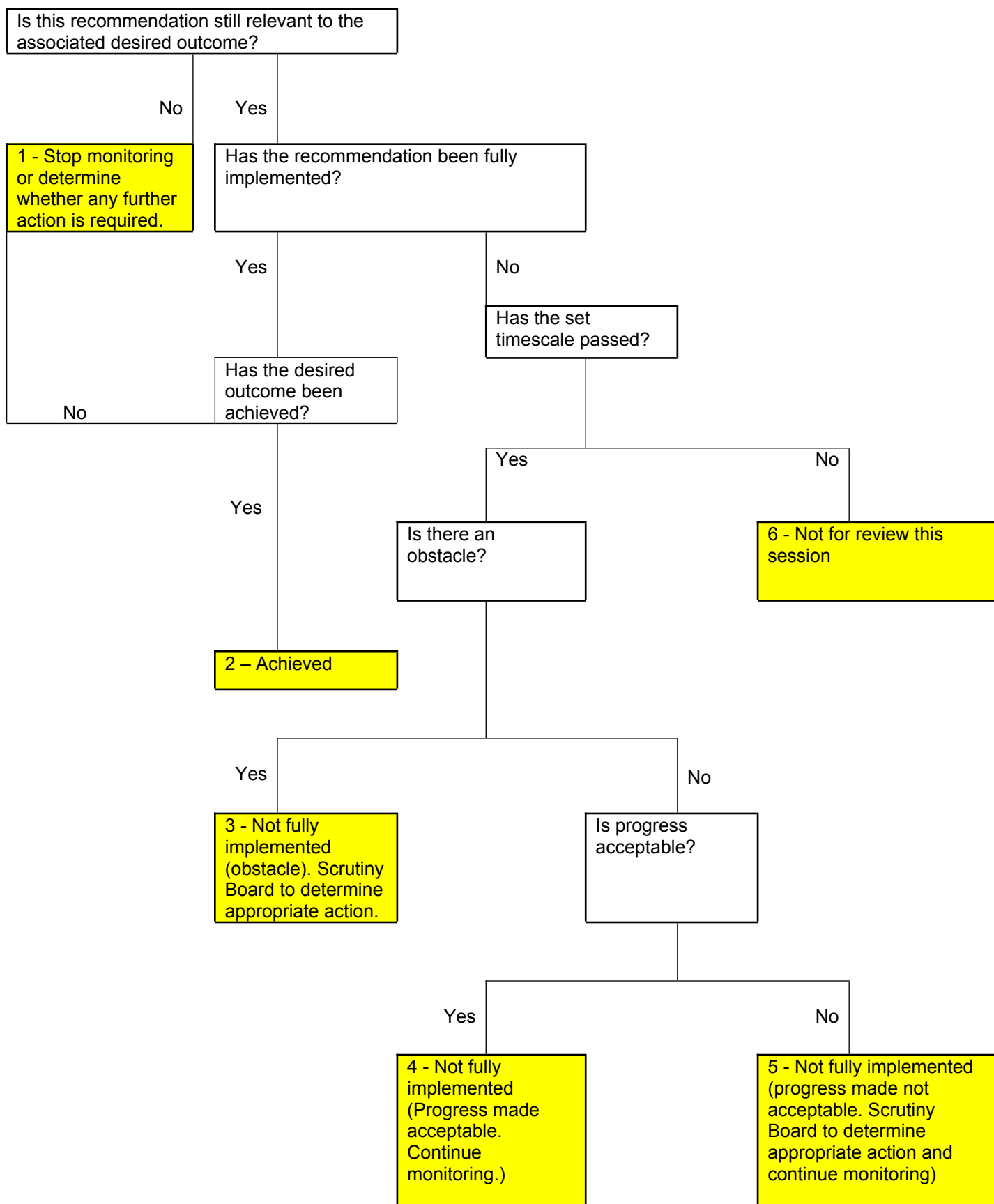
### **5.0 Background documents<sup>1</sup>**

5.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

**Recommendation tracking flowchart and classifications:**  
**Questions to be considered by Scrutiny Boards**



Position Status Categories

- 1 - Stop monitoring or determine whether any further action is required
- 2 - Achieved
- 3 - Not fully implemented (Obstacle)
- 4 - Not fully implemented (Progress made acceptable. Continue monitoring)
- 5 - Not fully implemented (Progress made not acceptable. Continue monitoring)
- 6 - Not for review this session

**Desired Outcome** – That there is an inclusive multi-sector partnership approach in driving forward a citywide Domestic Violence and Abuse Strategy and Action Plan including Performance Management.

**Recommendation 1**

That the Chair of the Leeds Domestic Violence Strategy Group:

- (i) Liaises with the Leeds Clinical Commissioning Groups to identify a commissioning representative(s) to join the Leeds Domestic Violence Strategy Group.
- (ii) Reviews the membership of the Leeds Domestic Violence Strategy Group, reflecting on recommendation 2 of the NICE public health guidance published in February 2014, to ensure it is relevant and inclusive.
- (iii) Liaises with the Chair of the Leeds Children's Trust Board to consider appropriate membership of the Leeds Domestic Violence Strategy Group in reflecting support to children and families.

**Formal response:**

- 1) The CCGs have agreed that a clinical lead (GP) will represent all three organisations at the strategy group. This is most likely to be Dr Yen Anderson but will be confirmed by 1 September.
- 2) The membership of the Leeds Domestic Violence Strategy Group reflects the majority of the services detailed in recommendation 2 of the NICE guidance. A review of membership will be undertaken by October 2014 and relevant services / organisations approached for representation in line with the NICE guidance recommendation.
- 3) Children's Social Work, Children's Targeted Services, Youth Offending and the Children's Safeguarding Board are currently represented on the Leeds Domestic Violence Strategy Group. The Chair of the group will liaise with the Chair of the Leeds Children's Trust Board to ensure that membership is appropriately reflects support to children and families.

Additional response from the Director of Children's Services:

The Director of Children's services will ensure that there is appropriate officer attendance from Children's Services on the Leeds Domestic Violence Strategy Group. The Chair of the Leeds Domestic Violence Strategy Group and Chair of the Leeds Children's Trust Board will meet to review membership of the Leeds Domestic Violence Strategy Group to ensure that it reflects the needs of children and families.

**Position reported in February 2015:**

- 1) Dr Yen Anderson has been confirmed as a member of the Strategy Group
- 2) The Domestic Violence Strategy group follows NICE guidelines. We now have invited a schools rep to ensure we have representation from all suggested groups.
- 3) LSCB is currently represented on the strategy group through the attendance of the LSCB manager, however in recognition of the importance of DV in relation to safeguarding children the independent Chair will also attend future meetings.

**Position Status (categories 1 – 6)**

*It was agreed by the Scrutiny Board in February 2015 that this recommendation had been achieved.*

**Desired Outcome** – There are clear linkages made between the Leeds Domestic Violence and Abuse Strategy and Action Plan and other relevant citywide strategies and action plans.

**Recommendation 2**

That the Chair of the Leeds Domestic Violence Strategy Group takes a lead on working with the Chairs of the local Strategic Partnerships to identify where linkages between the Domestic Violence and Abuse Strategy and Action Plan and other relevant citywide strategies and action plans need to be established or strengthened.

**Formal response:**

The Chair of the Leeds Domestic Violence Strategy Group will liaise with the Chairs of the five Strategic Partnership Boards on an on-going basis ensure that domestic violence is reflected in relevant citywide strategies and action plans and to arrange for items relating to delivery of the Domestic Violence and Abuse Strategy and Action Plan to be presented to these Boards as appropriate.

**Position reported in February 2015:**

The Chair of the Leeds Domestic Violence Strategy Group is a member of the Children's Trust Board, Safer Leeds Executive, Adult Safeguarding Board and is due to present to the Health and Wellbeing Board.

Work is ongoing to develop relationships with:

- Housing and Regeneration Board
- Sustainable Economy and Culture Board

Domestic Violence and Abuse has been identified as a breakthrough project for the Council, and an Outcomes Based Accountability event will take place in March. This event will provide a formal route through which a wide range of internal and external partners will be engaged to reinforce the need for a Citywide approach to tackling Domestic Violence and Abuse.

**Position Sept 15:**

On-going links to the Housing and Wellbeing Board are achieved through attendance of Chief Officer (Housing Management) on both the Domestic Violence Programme Board and the Housing Regeneration Board.

Links are in place via the Chief Officer within City Development to ensure work is connected to the Culture Board.

Links to the Health and Wellbeing Board are in place via through the Director of Public Health.

An OBA session was held in March 2015 and this identified a number of opportunities to work with new partners across the city. Following the OBA, links have been made to a range of key strategies such as Families First Strategy, Best Start Plan, Drugs and Alcohol Action Plan and the Safer Leeds Plan.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*  
2 – Achieved

**Desired Outcome** – That victims of domestic violence and abuse feel confident in accessing support and advice through the Leeds Domestic Violence 24 telephone helpline.

**Recommendation 3**

That the Chair of the Leeds Domestic Violence Strategy Group leads on working with the Leeds Domestic Violence Service in actively promoting the Leeds Domestic Violence 24 telephone helpline and making it more explicit that victims can also use this helpline anonymously.

**Formal response:**

- 1) As part of the Leeds Domestic Violence Programme, a public awareness campaign will be delivered to raise awareness of both the Leeds Domestic Violence 24 hour telephone helpline and the Leeds domestic violence and abuse website which is under development. The publicity campaign is currently in the design phase and service users and practitioners will be consulted on the development of the materials.
- 2) A multi-agency review will be undertaken of commissioned domestic violence services which will include an evaluation of the 24 hour phone line to understand capacity and effectiveness. The review is timetabled for 2014/15 and will be concluded by the autumn of 2015.

**Position reported in February 2015:**

- 1) Leeds Domestic Violence Strategy Group has led on developing a phased approach to raising the awareness of domestic violence & abuse and available services. The logo and branding for the domestic violence & abuse campaign has been finalised. Marketing materials, DVD, and a website are in the latter stages of development. Phase one of the work is 'a call to action' with all materials promoting and directing people to the helpline and website for information and signposting for support. This will be in place in March 2015.
- 2) Some insight work is underway which includes capacity and effectiveness of the 24hour helpline this will support further phases of the campaign work and also support the commissioning review.
- 3) The multi-agency review of DV services (including helpline services) has commenced and is due to conclude in September 2015. See update provided against recommendation 5.

**Position Sept 15:**

1. A Communications Sub Group of the Leeds Domestic Violence Strategy Group has been established to drive and oversee the delivery of a Communications Strategy. A virtual one stop shop [www.leedsdomesticviolenceandabuse.co.uk](http://www.leedsdomesticviolenceandabuse.co.uk) has been developed to offer information to the public and practitioners.
2. The commissioned DV services have been supported to increase their capacity to deliver a 24 hour helpline. The DV services and helpline are being promoted through the newly established Domestic Violence and Abuse website. The commissioning review is underway with a revised deadline of April 2017.
3. In the review of commissioned services, the development of the 24 hour helpline will be re-affirmed and the service specification will promote the option of using the helpline anonymously.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*



**Desired Outcome** – That a virtual one stop facility is established to provide a comprehensive overview of the provision available in tackling domestic violence and abuse in Leeds and the appropriate referral pathways targeted at both victims and perpetrators of domestic violence and abuse.

**Recommendation 4**

That the Chair of the Leeds Domestic Violence Strategy Group progresses immediately with the development of a virtual one stop facility dedicated to tackling domestic violence and abuse and ensures that it is targeted at both victims and perpetrators and also acts as an effective tool for practitioners to use in terms of improving their understanding of existing provisions and the appropriate referral pathways.

**Formal response:**

The virtual one stop facility is currently under development and is scheduled to go live in October 2014. A number of practitioners have contributed to the content of the website and both the content and branding will be subject to consultation with service users, practitioners and the public. The website will be targeted at victims and survivors, perpetrators, practitioners, children and young people and the public.

**Position reported in February 2015:**

- 1) Following extensive input from service users and practitioners the branding and website content are complete. A DVD has been developed featuring facts and statistics alongside the stories of victims. The new website and DVD will go live in March 2015 to support an Employers Conference taking place in the same month.
- 2) Work is taking place to support further phases of a social marketing & social media campaign which will support the website to become an effective resource for a broad range of users.

**Position Sept 15:**

The virtual one stop facility was completed and went live to coincide with the Leeds Domestic Violence and Abuse Conference in March 2015. The branding and content were developed through consultation with service users, practitioners and the public. The website provides information and signposting for victims and survivors, perpetrators, practitioners, children and young people and the public. We will be continually developing and improving the website [www.leedsdomesticviolenceandabuse.co.uk](http://www.leedsdomesticviolenceandabuse.co.uk)

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That the additional barriers facing BME communities are recognised and factored into the commissioning framework for the provision of domestic violence and abuse services in Leeds.

#### **Recommendation 5**

That the Chair of the Leeds Domestic Violence Strategy Group ensures that the following service issues are factored into existing and future commissioning frameworks for the provision of domestic violence and abuse services in Leeds:

- Enabling easier access to an accredited interpreter service, appropriately trained in relation to honour based abuse
- Provision of local specialist services for BME communities
- Provision of outreach services within particular vulnerable communities
- Enabling easy access to specialist advice services surrounding immigration status

#### **Formal response:**

- 1) A multi-agency review will be undertaken of commissioned domestic violence services during 2014/15 which will include an appraisal of how best to provide accessible and specialist services to BME communities and vulnerable communities. The review will ensure that appropriate and good quality responses to BME and vulnerable service users are factored into future commissioning frameworks.
- 2) Work is currently being undertaken to make variations to the specifications for LCC commissioned services. Access issues for BME and vulnerable service users are being considered.
- 3) The Domestic Violence Team is currently working with Corporate Communications to investigate different translation software options for the website.

#### **Position reported in February 2015:**

- 1) A domestic violence sub-category plan published in October 2014 sets out the current commissioning arrangements, including the capacity of existing services and where there are gaps in provision.
- 2) A domestic violence sector review project team has been formed to oversee a review of services for victims and perpetrators. This project team will use the findings of the sub-category plan to oversee a process of stakeholder and service user consultation which will inform the development of service models and specifications for domestic violence services in the city. The scope of this review will consider the accessibility of services to BME groups
- 3) The commissioning review will be overseen by the Domestic Violence Programme Board. It will seek to deliver the objectives of the breakthrough project and will make specific reference to the opportunities created by the formation of the Leeds Safeguarding Partnership.
- 4) One off spend has taken place this quarter to begin work to develop support for BME community in North Leeds and give snapshot insight of how to work with this vulnerable group of women.
- 5) In addition the Public Health Early Intervention/Prevention Contract has been varied from April 15 to ensure that the development of work with specific BME communities in the North of Leeds develops and continues from insight.
- 6) The new DV&A website will be available in over 50 languages when it goes live in March.
- 7) Work is underway to establish a reference group of community leaders with whom proposals for DV services can be discussed and tested. It is hoped this group will also champion the DV agenda.

**Position Sept 15:**

The following areas will feed into the review of commissioned domestic violence services:

1. Further to a DHR recommendation, Safer Leeds is currently producing a set of guidelines to promote good practice in delivering responses to victims and perpetrators of DV where interpreters are used.
2. Shantona, a community organisation with a specialism around supporting BME communities, has successfully secured funding for a BME DV post to improve under-reporting of DV among BME communities and to support community organisations to respond effectively to domestic violence.
3. The Domestic Violence Team is liaising with a range of BME led organisations such as Hamara, Shantona, Health for All, BARCA and the Black Health Initiative to consult with and work to develop service provision and good practice.
4. The DV Team is rolling out work on a cluster basis with some focus on responding to diverse communities and BME families.
5. The Citizens Panel has been consulted on domestic violence responses and this has resulted in useful information to feed into planning and service development.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*4 - Not fully implemented (Progress made acceptable. Continue monitoring.)*

**Desired Outcome** – That actions arising from the governments 'A Call to End Violence against Women and Girls' Action Plan 2014 are maximised locally to help reduce the acceptance of honour based crimes.

**Recommendation 6**

That the Chair of the Leeds Domestic Violence Strategy Group ensures that planned actions set out in the government's 'A Call to End Violence against Women and Girls' Action Plan 2014 are closely monitored and utilised at a local level aimed at reducing the acceptance of honour based crimes.

**Formal response:**

- 1) The government's 'A Call to End Violence against Women and Girls' Action Plan 2014m is not currently monitored and formally utilised at a local level.
- 2) The issue of honour based crimes is currently addressed through practitioner training delivered by the Domestic Violence Team
- 3) Responding to vulnerable groups, including honour based violence, FGM and forced marriage, is a requirement within the Domestic Violence Quality Mark training and this will continue to be the case
- 4) There are other responses across the council, for example, victims of forced marriage accessing the one stop shop in Harehills
- 5) The Domestic Violence Team has links with Karma Nirvana, an organisation that supports victims of honour crimes and forced marriages

**Position reported in February 2015:**

- 1) The LSCB, LSAB and Safer Leeds recognise the importance of working together on this agenda, to address a number of issues relating to violence against women and girls. This includes child sexual exploitation, human trafficking, female genital mutilation and 'missing from home'. There are on-going discussions with the Prevent Co-ordinator to build on some of the networks and relationships he has established with BME groups and within BME communities to flag up and address these issues.
- 2) The Domestic violence Team have been in discussion with BME organisations such as Hamara Healthy Living Centre to explore how we raise awareness on issues such as domestic violence, FGM and honour based violence.
- 3) The LSCB CSE & Missing sub group has identified FGM as being an issue linked to CSE and has included consideration of how the partnership should respond as part of its new Strategy (2015-17). The action plan is being developed and will be in place by April 2015.
- 4) We are continuing to work with The Black Health Initiative on community development to identify peer role models/mentors to help tackle this issue

**Position Sept 15:**

- 1) The cross council Safeguarding training for practitioners highlights CSE, trafficking and HBV issues and the Cross Council Safeguarding Board are taking this issue very seriously.
- 2) Safer Leeds, the LSCB and LSAB are working together to roll out lessons learned from a recent domestic homicide to promote good practice around delivering culturally sensitive services to BME communities. This includes promoting a better understanding of some of the issues facing members of communities who tend not to access mainstream services.

- 3) The three Boards are supporting the delivery of training to improve workforce responses to forced marriage, human trafficking, child sexual exploitation, female genital mutilation and preventing violent extremism.
- 4) The CSE Safeguarding Intelligence Data Hub is being advanced in order to enable intelligence products to enhance strategic and operational understanding and responses to help children and young people at risk of forced marriage honour based violence / female genital mutilation.
- 5) Honour based violence issues are integrated into the Safer Leeds Domestic Violence Team training programme which is available to partner agencies across the city.
- 6) The LSCB and Safer Leeds have established a CSE Partnership Intelligence Hub supported by funding from the PCC which will work on scoping and co-ordinating work to assist understanding prevalence, risk and missing children.
- 7) The LSCB has increased capacity by creating two posts to work on CSE and missing children. Two Co-ordinator posts have also been created – one to manage the CSE posts and one to lead on Harmful Sexual Behaviours. This team will take a lead on trafficking, forced marriage, honour based violence, FGM, preventing extremism and modern day slavery.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That there is sufficient capacity within the Leeds Domestic Violence Team to deliver domestic violence training and assist services across a wide range of sectors to attain the Safer Leeds Domestic Violence Quality Mark.

**Recommendation 7**

That the Chief Officer of Community Safety leads on working with the Leeds Domestic Violence Team to identify the capacity needs of the team in delivering effective training to assist services across a wide range of sectors to attain the Safer Leeds Domestic Violence Quality Mark.

**Formal response:**

- 1) The Domestic Violence Team (DVT) is largely responsible for delivering DV training and the DV Quality Mark. The structure and capacity of the DVT within Safer Leeds is currently under review as part of a wider review and re-structure of the Domestic Homicide Review process. As such, the capacity is likely to be enhanced and a clear focus for the team is the capability to deliver the Quality Mark.
- 2) As part of the current DHR review and with a desire to want to ensure that lessons learned are incorporated in daily business, there is a greater focus on the quality mark and our ability to ensure that as wide a market as possible is reached. It is clear that the status and credibility of achieving the quality mark is now part of the factors driving the review of the DVT.
- 3) In October 2014 the City is due to deliver its first DV themed Conference. Part of the theme of this Conference will be the highlighting of the quality mark and the role of it within Organisations. This driver is being led and delivered by the DVT and hence capacity needs to be able to meet demand.
- 4) There is currently being developed in Leeds some good practice from other Local Authorities and Forces. The new model is very much a broad framework for delivering DV services across the City and the role of the DVT is critical to it. As part of this holistic approach to delivering DV services, the current DVT capacity is being enhanced by seconded staff so that a model for the team can be developed to ensure it is fit for purpose in the new Leeds District model.

**Position reported in February 2015:**

A formal re-structure of the Safer Leeds Domestic Violence Team (DVT) is being undertaken with a view to increasing capacity and seniority. The new structure, once finalised, will assist the DVT to respond to the following key areas of demand:

- 1) The Safer Leeds Domestic Violence Team (DVT) is responsible for delivering DV training and the DV Quality Mark. The structure and capacity of the DVT is currently under review as part of a wider review and re-structure of the Safer Leeds. As such, the capacity is likely to be enhanced in order that the team is the capability to respond to the training demand and deliver the Quality Mark. A report has been submitted by the DV Team to Safer Leeds Senior Management Team who are currently considering the recommendations for addressing current training demand. In addition, a meeting with third sector organisations that have recently begun delivering domestic violence training has been organised in order to ensure training is well co-ordinated across the city.
- 2) A review of the DHR process has been undertaken and refined. Further work on the lessons learned process is underway.

- 3) A conference on domestic violence is being organised for March 2015. Part of the theme of this conference will be the promotion of the Leeds Domestic Violence Quality Mark to the private sector.

**Position Sept 15:**

- 1) A proposed re-structure for the DV Team is being progressed. The proposal seeks to ensure that resources are in place to deliver the Community Safety Partnership's statutory responsibility to undertake Domestic Homicide Reviews; support the DV Breakthrough Programme, meet demand for the Leeds DV Quality Mark and training requests and support partnership working across the city.
- 2) A Leeds DHR Policy and Procedures paper has been adopted by the Domestic Homicide Sub Group and the DV Team has devised a model for delivering DHR lessons learned.
- 3) Safer Leeds is working with other agencies to ensure other training providers are utilised and demand is addressed.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*4 - Not fully implemented (Progress made acceptable. Continue monitoring.)*

**Desired Outcome** – That the Safer Leeds Domestic Violence Quality Mark is being actively promoted across the health and social care sector in Leeds.

**Recommendation 8**

That the Chair of the Leeds Domestic Violence Strategy Group leads on encouraging greater take-up of domestic violence training linked to the Safer Leeds Domestic Violence Quality Mark by making clear associations with the training recommendations set out in the NICE public health guidance document published in February 2014.

**Formal response:**

- 1) The content and model of delivery for the Safer Leeds Domestic Violence Quality Mark is currently being reviewed to ensure that there is capacity to respond to a greater take up of the training. The review will also consider the best way to promote and potentially prioritise organisations to be assessed against the quality mark.
- 2) Quality marks are in development for the private sector, for children's clusters and GPs to respond to the specific needs of businesses, GPs, schools and other agencies that work with, and support, families and children.
- 3) A Leeds domestic violence conference is scheduled for October / November 2014 where the Safer Leeds Domestic Violence Quality Mark will be promoted to a range of organisations across the city
- 4) The Quality Mark will also be advertised on the practitioner pages of the virtual one stop facility

**Position reported in February 2015:**

- 1) The Safer Leeds Domestic Violence Team (DVT) has worked with Public Health to assess our DV training against the NICE Guidance training recommendations. Public Health is scoping the possibility of creating online Level 1 basic awareness training to initially be available to LCC to promote awareness and encourage early intervention. We are looking to see if this can be made mandatory training and scope to broaden to wider health colleagues.
- 2) A Quality Mark has been developed to further support the children's clusters to respond to DV. The DVT are working with Targeting Services Leads and Cluster Heads to target clusters and roll out the Quality Mark across the city.
- 3) The DVT is currently liaising with the CCG Safeguarding Team to explore the possibility of a Quality Mark for GP practices. This will be cross referenced with key recommendations coming out of DHRs and NICE Guidance.
- 4) Early Start Services (Co-location of Children's Centre Staff and Health Visitors) have been quality assured and will be reviewed in the next 6 months.
- 5) A quality mark for the private sector has been developed and will be launched at a DV conference in March 2015.
- 6) The Quality Mark will also be advertised on the practitioner pages of the website facility which will be launched in March 2015.
- 7) A wide range of statutory and third sector organisations have attained the quality mark.



**Position Sept 15:**

Demand for training and the quality mark remains high.

- 1) The Domestic Violence Team has worked with Public Health to cross reference the range of DV training offered in Leeds against the NICE Guidance training recommendations and are in agreement that the standards are being met.
- 2) The Leeds DV Quality Mark is being delivered across the clusters by the DV Team and cluster staff are being trained up to help sustain future quality assurance and training in the clusters.
- 3) A pilot project is underway across the three CCGs to test the feasibility of routine enquiry as part of GP Practice Quality Mark. The DV Team are working closely with Public Health and the GP Lead for DV to ensure the pilot is effectively evaluated.
- 4) The DV Team are undertaking a review of Children's Centre Quality Mark is being implemented with a view to all 58 centres attaining level 2 by March 2016.
- 5) A private sector DV Quality Mark has been developed and being used to quality assure around 10 companies. The DV Team have followed up links from a conference held in March to secure private sector interest.
- 6) The private sector DV Quality Mark is being promoted on the DV and A website.
- 7) The DV Team are delivering training to Customers Services Officers.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That GPs are given the knowledge and capacity to identify domestic violence and abuse and support patients at the point of disclosure to act immediately in seeking advice and support.

**Recommendation 9**

That the Chair of the Leeds Domestic Violence Strategy Group and the local Clinical Commissioning Groups:

- I. Work closely with the Leeds Domestic Violence Team in taking forward the recommendation of NICE and delivering integrated training for clinicians and administrative staff in local GP practices
- II. Look at the feasibility of developing an initiative in Leeds based around the Identification and Referral to Improve Safety (IRIS) initiative in Bristol
- III. Work closely with GP practices to promote the need to create safe environments at the point of disclosure of domestic violence and abuse whereby patients are offered more time and a private environment to support them in accessing immediate advice and support rather than rely on them making a self-referral after the appointment.

**Formal response:**

- 1) Working with the identified clinical lead from the CCGs, the Domestic Violence Team will actively promote the domestic violence materials on the health pathway and map of medicines to GPs.
- 2) The Public Health Post seconded to the Domestic Violence Team will provide targeted training to GPs and briefings to GP safeguarding leads (again working with the clinical lead).
- 3) A bespoke Domestic Violence Quality Mark is in development for GPs.
- 4) The Quality Mark training is being reviewed and will reflect the suggested levels of training in the NICE guidance in the future. This will include creating safe environments at the point of disclosure of domestic violence and abuse.
- 5) The CCGs through the identified clinical lead and working with the Chair of the Domestic Violence Strategy Group will look at the feasibility of the IRIS and report back to the Strategy Group by December 2014.

**Position reported in February 2015:**

- 1) A GP Quality Assurance tool is in development to set out minimum requirements for practices and will establish a Domestic Violence champion at each practice. Active dialogue is taking place between CCG's Safeguarding team regarding implementation of good practice and implementation of DHR recommendations. Target training for GPs on Domestic Violence is due to take place
- 2) A Public Health DV Health Co-ordinator is contracted within the Domestic Violence Team to deliver against key recommendation with NICE Guidance PH50. An action plan is currently being developed to identify how this work can be delivered with the local health economy in Leeds.
- 3) A specialist Quality Mark for health professionals is part of this action plan so that work is prioritised and targeted from a co-ordinated approach
- 4) The creation of a safe place for disclosure links to this specialist response and quality mark for GP's and antenatal setting particularly.

- 5) Work is taking place to create a safe environment of disclosure particularly in relation to GP and antenatal settings.
- 6) Leeds maternity strategy is being revised and will be included in the strategy.

**Position Sept 15:**

1. Target training was delivered in April 2015 by the DV Team and reached around 300 GPs. This evaluation well and many GPs fed back that they would like more input on DV. From this training, a number of GP practices put themselves forward to participate in a pilot project.
2. Four GP Practices are taking part in a pilot undertaken by the DV Team to test a Leeds model of the IRIS Project, the key difference being that the Leeds pilot will promote routine enquiry as opposed to triggered enquiry. A practice in each CCG and a city centre practice will implement routine enquiry and have specially trained practice staff. Control practices will be involved as part of the evaluation. Other initiatives will take place as part of the pilot to test the feasibility of a GP Practice Quality Mark.
3. The DV Team are delivering training to all Health Visitors, Midwives, A&E staff, school nurses and some mental health practitioners.
4. This area of work continues to be developed through a Domestic Violence Health Group and through a GP Domestic Violence Lead who sits on both the Domestic Violence Health Group and the Leeds Domestic Violence Programme Board.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That the views of Scrutiny are considered alongside other key stakeholders, including the Trade Unions, in the development of the Council’s Domestic Violence Policy and Guidance document.

**Recommendation 10**

That the Chief Officer HR ensures that the views of Scrutiny are considered alongside other key stakeholders, including the Trade Unions, in the development of the Council’s Domestic Violence Policy and Guidance document. In summary these include the following:

- Establishing linkages to undertaking stress linked assessments
- Exploring the merits of re-introducing ‘Zero Tolerance Officers’ in association with the principle of having additional link officers for staff to approach.
- Making it explicit that employees do not have to disclose their identity to obtain initial information and advice from the employee assistance provider service.
- Ensuring that the policy signposts perpetrators to support services too.
- Ensuring that the policy makes clear references to the Children’s Safeguarding Policy in terms of when incidents need to be referred to Children’s Social Work Services.

**Formal response:**

Working closely with Community Safety, the Trade Unions and employee assistance provider to ensure the promotion of confidentiality, support and signposting within the Policy.

**Position reported in February 2015:**

The final version of the policy has been approved by the Unions. This policy captures the points made in this recommendation and has been passed to the HR Leadership Team for final sign-off. The issue of how training around this policy will be disseminated will be raised with the Cross Council Safeguarding Group

**Position Status (categories 1 – 6)**

*It was agreed by the Scrutiny Board in February 2015 that this recommendation had been achieved.*

**Desired Outcome** – That information regarding referrals that relate to Council employees is captured effectively through closer linkages between HR, the Duty and Advice Team and Adult Safeguarding.

**Recommendation 11**

That the Chief Officer HR leads on establishing closer linkages between HR, the Duty and Advice Team and Adult Safeguarding so that information regarding referrals that relate to Council employees can be captured effectively.

**Formal response:**

Working with the identified groups we are currently ensuring stronger links with Community Safety and the Duty and Advice team to capture the information.

**Position reported in February 2015:**

The MARAC Strategy Group have agreed that for council and public sector employees who are either victims or perpetrators of domestic violence incidents, any MARAC referrals will be dealt with in closed meetings and details will be recorded appropriately. This has been written into the MARAC Operating Protocol. HR and the Leeds Safeguarding Partnership will work closely on this issue.

**Position Status (categories 1 – 6)**

*It was agreed by the Scrutiny Board in February 2015 that this recommendation had been achieved.*

**Desired Outcome** – That domestic violence training is incorporated into the Managers Challenge Programme.

**Recommendation 12**

That the Chief Officer HR leads on working with the Leeds Domestic Violence Team to incorporate training around identifying and responding to domestic violence into the Managers Challenge Programme.

**Formal response:**

Currently working with Community Safety and Leeds Domestic Violence Team to include Domestic violence training in the Managers Challenge Programme.

**Position reported in February 2015:**

The Safer Leeds Domestic Violence Team is liaising with the Manager Challenge Team to integrate DV into the Manager Challenge Programme. Initial thoughts are that DV could be delivered in the 'Let's Talk' sessions.

**Position Sept 15:**

- 1) The DV Team are delivering a series of Manager Challenge sessions to raise awareness of the LCC DV Policy and increase confidence among managers to respond effectively to staff who are victims / perpetrators.
- 2) Through the Manager Challenge Programme, a number of Domestic Violence Champions from across the council have been identified. A meeting will be held in September 15 to discuss their involvement in the domestic violence agenda.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** - That the Council's Domestic Violence Policy and Guidance is actively promoted across the wider business community as a good practice model.

**Recommendation 13**

That the Chair of the Leeds Domestic Violence Strategy Group leads on working closely with the Chief Officer HR and the Chair of the Joint Trade Union Committee to explore opportunities to promote the Council's own Domestic Violence Policy and Guidance document as a good practice model across the wider business community.

**Formal response:**

The LCC Domestic Violence Policy is in final draft form and consultation is taking place with the Trade Unions. The Domestic Violence Team will promote the Council's Domestic Violence Policy and Guidance as best practice to a range of organisations through the delivery of the Domestic Violence Quality Mark.

**Position reported in February 2015:**

The Leeds DV Policy has been approved by Unions and is awaiting approval from HR leadership team. LCC approaches will be promoted within the March conference to the business community. At the conference we will also share good practice across public, private and third sector organisations

**Position Sept 15:**

1. The policy is being disseminated as a model policy to private companies who are working with the DV Team to develop good practice and / or work towards the Private Sector DV Quality Mark and also used as a model policy to public sector and third sector organisations wanting to improve their internal responses to employees.
2. The policy is being promoted on the DV&A website which is available to the public and partner agencies across the city.
3. The policy is now formally agreed with the Trade Unions and HR Leadership Team.
4. The DV Team are training HR Champions in October who will provide information and advice to staff and managers on the policy and how it can be applied.
5. The policy is being launched and widely promoted through the DV&A website and will be promoted as part of the Leeds 16 Days of Action.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That the local referral and assessment process relating to FGM, as set out in the procedures of the Leeds Safeguarding Children Board, is widely promoted across the city.

**Recommendation 14**

That the Chair of the Leeds Domestic Violence Strategy Group works with the Chair of the Leeds Safeguarding Children Board in maximising opportunities to actively promote the local referral and assessment process relating to FGM.

**Formal response:**

The Chair of the Domestic Violence Strategy Group, as a member of the Leeds Children's Safeguarding Board, is working with the Chair of the Leeds Safeguarding Children Board to maximise opportunities to actively promote the local referral and assessment process relating to FGM. This will continue to be reviewed and assessed through regular discussion and actions agreed at the Safeguarding Board.

**Position reported in February 2015:**

- 1) The Domestic violence Team have been in discussions with BME organisations to explore how we raise awareness on issues such as domestic violence, FGM and honour based violence.
- 2) The LSCB CSE & Missing sub group has identified FGM as being an issue linked to CSE and has included consideration of how the partnership should respond as part of its new Strategy (2015-17). The action plan is being developed and will be in place by April 2015.
- 3) A conference organised by the NHS will take place in Leeds shortly which will also raise the profile of this issue and identify good practice.
- 4) See also update provided at recommendation 6

**Position: Sept 15**

- 1) The three Boards are supporting the delivery of training to improve workforce responses to forced marriage, human trafficking, child sexual exploitation, female genital mutilation and preventing violent extremism
- 2) The LSCB has increased capacity by creating two posts to work on CSE and missing children. Two Co-ordinator posts have also been created – one to manage the CSE posts and one to lead on Harmful Sexual Behaviours. This team will take a lead on trafficking, forced marriage, honour based violence, FGM, preventing extremism and modern day slavery.
- 3) Black Health Initiative organised a conference on FGM which resulted in funding for a post to help sustain further work.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*



**Desired Outcome** – That by December 2014, information sharing protocols between partner agencies relating to domestic violence and abuse have been reviewed to ensure they are robust and fit for purpose.

**Recommendation 15**

That the Chair of the Leeds Domestic Violence Strategy Group ensures that a review of existing information sharing protocols between partner agencies relating to domestic violence is completed by December 2014 to ensure they are robust and fit for purpose.

Formal response:

As part of the Domestic Violence Programme, existing information sharing protocols between partner agencies will be reviewed and new arrangements established if required. This work will be undertaken as part of the targeted work being undertaken to further develop the Front Door.

**Position reported in February 2015:**

- 1) An information sharing agreement (ISA) is being progressed as part of the Leeds Safeguarding Partnership. The first draft of which was reviewed on the 19th of January. These will then be presented to the relevant Information Compliance Officer prior to implementation.
- 2) A SharePoint site is being developed to enable effective sharing of information across all agencies involved in the Leeds Safeguarding Partnership. Protocols governing the access to and appropriate use of this site will be included in the ISA.
- 3) Key parties will meet shortly to agree a way forward regarding information sharing with schools in line with Operation Encompass good practice.

**Position Sept 15:**

- 1) The ISAs have been progressed and await sign off.
- 2) As part of a school notifications pilot the project group will agree a way forward regarding information sharing with schools in line with Operation Encompass good practice.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*4 - Not fully implemented (Progress made acceptable. Continue monitoring.)*

**Desired Outcome** – That Leeds responds positively to the recommendations arising from the 2014 HMIC inspection in relation to the effectiveness of the police approach to domestic violence and abuse.

**Recommendation 16**

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Leeds Divisional Commander to ensure that all of the recommendations arising from the HMIC inspection are being reflected within local policing services.

**Formal response:**

The Chair of the Leeds Domestic Violence Strategy Group and the Chief Officer Community Safety will work closely with the Leeds Divisional Commander to receive updates on progress with respect to the recommendations arising from the HMIC inspection and ensure the provision of any required partnership support.

**Position reported in February 2015:**

- 1) Leeds continues to work closely with the force Domestic Violence lead to develop and improve processes against the HMIC recommendations. The work within the Leeds Safeguarding Partnership takes cognisance of this report and again aims to improve the service to victims.
- 2) The Force and Leeds City Council has undertaken a safeguarding review (this includes DV). Demand analysis has been undertaken to ensure the appropriate resource levels are committed to investigating DV. Again the future modelling will take into account recommendations.

**Position September 2015**

The HMIC recommendations were put into an Action Plan for the Force and have been driven by the force Performance Unit. These recommendations have seen the introduction of the Front Door for domestic violence and also additionally working alongside LCC colleagues managing daily risk.

Victims have been pivotal to the development of the Front Door Safeguarding Hub and both Integrated Offender Management and LCSB now have police colleagues sat at the head of these processes ensuring victims of domestic violence are prioritised.

The Safeguarding model within Leeds District has recently been increased. The District now has a dedicated Domestic Abuse team and there is significant additionality in the leadership of the Safeguarding Unit. There are now six dedicated Detective Inspectors committed to domestic abuse and safeguarding issues. This is more than this area of work has ever been allocated to it before.

The emphasis on Safeguarding issues has also become a critical part of daily business within Leeds District and as such daily scrutiny is placed around activity such as arresting those circulated as wanted for DV offences. A greater emphasis and use of DVPO legislation has been established. Additionally the planned restructure of the domestic violence Team within Safer Leeds will continue to ensure lessons are learned from the DHRs in Leeds district.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That there is a single point of contact to refer all incidents of domestic violence and abuse which provides a holistic multi-agency approach in meeting the needs of the victim and their family.

**Recommendation 17**

That the Chair of the Leeds Domestic Violence Strategy Group explores the feasibility of establishing a single point of contact, building on the current ‘front door’ arrangements, to refer all incidents of domestic violence and abuse with the aim of providing a holistic multi-agency approach in meeting the needs of the victim and their family. In particular, the victim should receive advocacy and support in accessing safe accommodation and, where necessary, a school place for their children.

**Formal response:**

The Front Door has been established, co-locating Police, Children’s Social Work and Health Staff to provide immediate assessment, triage and action planning of domestic violence referrals involving children. Adult Safeguarding staff have also been involved in these arrangements. A project is now underway to expand the remit of the scheme to include high risk referrals not involving children and to invite representation from other relevant services and organisations to provide holistic support to the victim and their family. It is anticipated that the new arrangements will be in place by August 2015.

**Position reported in February 2015:**

Implementation of Leeds Safeguarding Partnership is underway, with co-location on the 4<sup>th</sup> Floor of Westgate House due to commence in February 2015.

The project will bring together and build on activity currently undertaken by WYP Safeguarding Unit and the Front Door to create an integrated and co-located unit to provide a specialist multi agency response and pro-active interventions to improve the safety of victims of domestic violence and abuse and their children and ensure the effective co-ordination of support services.

This project will contribute to the city’s aim to reduce the prevalence and impact of domestic violence and abuse by:

- Providing a faster and more co-ordinated and consistent response to domestic violence cases through improved quality of services and information sharing between partner agencies.
- Improving planning and management of risk assessment and investigation.
- Improving processes for accessing services and expertise.
- Improving domestic violence and abuse pathways in Leeds ensuring access to more comprehensive and coordinated support.
- Preventing escalation of issues through effective risk assessment, robust decision making and targeted interventions.
- Reducing duplication of assessments and interventions.
- Improving the targeting of offenders
- Improving the use of additional tools such as DVPO’s, Claire’s Law, tenancy breaches

A range of partners will be involved in these arrangements; either as part of the co-located team or through an agreed “virtual” link. These include West Yorkshire Police, Children’s Services, Health, Substance Misuse Services, Leeds Domestic Violence Services, National Probation Service, Community Rehabilitation Company, Education, LCC Housing Services, Adult Social Care and Adult Safeguarding.

An operating framework is being developed which will detail the roles and responsibilities of all agencies that are involved, the information sharing agreements and agreed operational protocols.

Alongside the development of the co-located team work is ongoing to develop pathways and responses to domestic violence and abuse from prevention, responding to incidents through to recovery and aftercare. These pathways will include responses to victims, perpetrators, children and families. This will enable to develop a co-ordinated and whole system response in the city.

### **Position September 2015**

1. The Front Door Safeguarding Hubs have now been operational since April 7<sup>th</sup> 2015. The hub has built on activity previously undertaken by WYP Safeguarding Unit and the Front Door to create an integrated and co-located unit to provide a specialist, multi-agency response to improve the safety of victims and their children.
2. A range of partners are involved in these arrangements. Partners include West Yorkshire Police, Children’s Services, Health, Substance Misuse Services, Leeds Domestic Violence Services, National Probation Service, Community Rehabilitation Company, Education, LCC Housing Services, Youth Offending, West Yorkshire Fire Service, Adult Social Care, Families First and Health Services. A daily meeting brings partners together to discuss high risk domestic violence incidents reported to the police in the last 24 hours. To date the hub has discussed over 1000 incidents.
3. Alongside the development of the co-located team, work is ongoing to develop pathways and responses to domestic violence and abuse from prevention, responding to incidents through to recovery and aftercare. These pathways will include responses to victims, perpetrators, children and families.

This project will contribute to the city’s aim to reduce the prevalence and impact of domestic violence and abuse by:

- Providing a faster and more co-ordinated and consistent response to domestic violence cases through improved quality of services and information sharing between partner agencies.
- Improving planning and management of risk assessment and investigation.
- Improving processes for accessing services and expertise.
- Improving domestic violence and abuse pathways in Leeds ensuring access to more comprehensive and coordinated support.
- Preventing escalation of issues through effective risk assessment, robust decision making and targeted interventions.

- Reducing duplication of assessments and interventions.
- Improving the targeting of offenders
- Improving the use of additional tools such as DVPOs, Claire's Law, and tenancy breaches.

4. Work is now being developed to pilot a locality based response to domestic violence incidents that are assessed as standard or medium risk. This will be built on the principles of the Front Door response and the pilot will be undertaken in the Inner West.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That Domestic Violence Protection Notices (DVPN) and Domestic Violence Protection Orders (DVPOs) are utilised and monitored effectively within Leeds.

**Recommendation 18**

That the Chair of the Leeds Domestic Violence Strategy Group works with the Leeds Divisional Commander to monitor the effective use of Domestic Violence Protection Notices (DVPN) and Domestic Violence Protection Orders (DVPOs) in Leeds.

**Formal response:**

The Chair of the Leeds Domestic Violence Strategy Group and the Chief Officer Community Safety will work with the Leeds Divisional Commander to monitor the use of DVPOs in Leeds. The effectiveness will be reported to the Strategy Group and to the Safer Leeds Executive.

**Position reported in February 2015:**

- 1) Evidential review officers review each case and consider applicability of DVPNs. The approach is used selectively around 20 have been used as at December 2014 with some breeches and resulting prison sentences. A review of the approach is due to take place in February 2015 and has been identified for discussion at DV Strategy Group in April.
- 2) Leeds continues to use DVPO where appropriate. It is hoped that further staff will be trained in the future to apply for DVPO and prepare cases. Awareness has been provided and recently refreshed locally as part of district training programmes. The Leeds Domestic Violence lead monitors numbers of DVPOs.
- 3) As outlined in recommendation point 16 the safeguarding review is proposing a dedicated Domestic Violence team who will become more experienced and provide a consistent approach to DV including DVPO.

**Position September 2015**

There has been an increase in the use of DVPOs and training has been delivered to staff around their usage. The newly created Domestic Abuse Team in Leeds District will bring increased expertise in the use of these Orders. We await the first 3 monthly report which will provide more information on their usage.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That vital skills and expertise built up within the third sector in terms of tackling domestic violence and abuse is being effectively harnessed.

**Recommendation 19**

That the Chair of the Leeds Domestic Violence Strategy Group leads on exploring how the Council and other commissioners of services can assist in ensuring that vital skills and expertise built up within the third sector in tackling domestic violence and abuse is effectively harnessed.

**Formal response:**

- 1) The Domestic Violence Forum is a sub-group of the Domestic Violence Strategy Group which comprises of third sector members. The group provides an opportunity for networking and raising practice issues. The forum is often utilised by the Domestic Violence Team to consult on service reviews or new initiatives e.g. the group will be consulted on the development of the virtual one stop facility
- 2) Additionally the third sector is represented at the Leeds Domestic Violence Strategy Group as key partners.
- 3) The Third sector will continue to be involved in the evaluation of services such as Caring Dads and will be heavily involved in the review of commissioned domestic violence services.

**Position reported in February 2015:**

In addition to the points above, third sector providers are actively engaged in the delivery of the March conference, and have also participated constructively in a workshop to improve consistency of user satisfaction survey data.

The review of commissioned services is due to be concluded in September 2015 – see update provided against recommendation 5. This review will be coproduced with input from the Third Sector.

**Position September 2015**

The third sector continues to play an essential and important role in the development and delivery of work to tackle domestic violence in the city. They are fully engaged within the domestic violence strategic group and in all key strands of work. Examples of these include the commissioning review, communication and engagement, the development and delivery of the Front door Safeguarding Hub and the locality based domestic violence pilot.

Additionally, joint working relationships between the domestic violence team and third sector services ensure that all training and service development work in the city is informed by current practice issues. Where appropriate LCC staff also work in partnership with 3<sup>rd</sup> colleagues in support of funding opportunities.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – There is greater consistency and quality assurance across all schools in tackling domestic violence and abuse through effective cluster partnership working.

**Recommendation 20**

That the Chair of the Leeds Domestic Violence Strategy Group leads on working with the Director of Children’s Services, the Chair of the Leeds Children’s Trust Board and the Leeds Domestic Violence Team in developing a customised domestic violence charter mark that is based around a set of minimum standards for cluster partnerships to aspire to.

**Formal response:**

A Domestic Violence Quality Mark is currently being piloted for cluster partnerships. The cluster based work involves delivering sessions to practitioners in children and young people’s services and schools to promote and support the use of resources to address domestic violence. This includes looking at useful interventions for those children and young people affected by domestic violence as well as looking at preventative work around conflict resolution, respect, equality and sexual consent. Restorative practice is one of the models promoted as part of a menu of options to foster healthy relationships.

Additional response from the Director of Children’s Services:

The Director of Children’s services will review the existing plans in clusters around domestic violence identifying work done and any areas for further development. A draft charter mark is currently being finalised. This will be developed further with a number of clusters in the Autumn and roll out to further Clusters later in the financial year. A number of Clusters have been identified to be included in the first phase of Cluster training and development, the final decision will be made by the end of September. The DV team will have increased capacity from the beginning of September with staff seconded from YOS to lead on this area of activity.

**Position reported in February 2015:**

The Domestic Violence Quality Mark for Clusters has been developed – level one is being piloted with 9 target Clusters (Armley, Chess and Networks, BCM, Jess, Morley/Tingley Ardsley, Bramley, Pudsey, Inner East and Seacroft Manston). They will all have received the core training by the end of March and will all have received the level 1 Quality Mark by April 2015. An evaluation process has been developed to monitor the impact of training through follow up sessions with staff who have received training.

**Position September 2015**

15 clusters have now attained the Leeds DV Quality Mark. The standards include clusters adopting DV policies and guidelines and workforce development. Work with a further 4 clusters is scheduled for Autumn 2015 enabling them to receive the quality mark.

The evaluation of the process has produced some excellent case studies demonstrating how cluster staff have been able to better engage families with complex needs and been able to offer support and introduce specialist services where needed.

Work is underway to support staff to work more effectively and confidently with diverse communities around domestic violence and abuse issues.

Clusters are fully engaged with the Caring Dads programme and the PACT programme – making referrals and contributing to training as appropriate.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*  
*2 – Achieved*



**Desired Outcome** – That clear associations are made between tackling domestic violence and abuse and the significant impacts this can have on achieving the 3 main obsessions as set out within the Children and Young People's Plan.

**Recommendation 21**

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Chair of the Leeds Children's Trust Board to make clear within the Children and Young People's Plan how tackling domestic violence and abuse can have significant impacts on achieving the 3 main obsessions set out within the plan.

**Formal response:**

- 1) The Chair of the Leeds Domestic Violence Strategy Group is a member of the Children's Trust Board. The Trust Board is clear on how tackling domestic violence can have significant impacts on achieving the three main obsessions within the plan. Working with the Chair of the Trust Board and the Director of Children's Services, the Chair will continue to ensure that the Children and Young People Plan has a clear focus on tackling abuse and violence.
- 2) Strong links exist between the Safer Leeds Executive, the Leeds Adult Safeguarding Board and the Leeds Safeguarding Children Board. Key documents such as the Children and Young People's Plan will be presented at all three Boards.
- 3) The Domestic Violence Team were involved in the development of the Think Family Protocol and are consulted when the Children and Young People's Plan is revised.

Additional response of the Director of Children's Services:

The behaviour of adults is recognised by the Leeds Children's Trust Board as the most significant contributory factor leading to children becoming looked after and subject to a child protection plan.

Domestic violence has been identified as an issue in over 50% of cases where children under 5 become looked after.

The Leeds Children and Young People's Plan is revised.

**Position reported in February 2015:**

There continues to be a strong recognition that Domestic Violence is a key issue impacting on the lives of children.

The Children and Young People's Plan 2015-19 is currently being drafted for consideration by Executive Board and full Council. The draft plan recognises the importance of the role and behaviour of adults; particularly, where domestic violence, substance misuse, learning disability and mental health impact on children, young people and their parents and families.

**Position Status (categories 1 – 6)**

*It was agreed by the Scrutiny Board in February 2015 that this recommendation had been achieved.*

**Desired Outcome** – That existing communication mechanisms linked to schools are maximised to promote the importance of tackling domestic violence and abuse and sharing good practice.

**Recommendation 22**

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Director of Children’s Services to ensure that existing communication mechanisms linked to schools are maximised to promote the importance of tackling domestic violence and abuse and sharing good practice. Such mechanisms should include the Leeds Education Hub website and the 4-Heads peer support model.

**Formal response:**

- 1) The Chair of the Leeds Domestic Violence Strategy Group will continue work with the Director of Children’s Services and the Deputy Director with responsibility for education to ensure that existing communication mechanisms are maximised. This includes greater working with the Youth Council to ensure the voice of the child and young person is heard in relation to how the impact of domestic violence and abuse is understood in a school setting.
- 2) See response to recommendation 20 re cluster work

Additional response of the Director of Children’s Services:

The Director of Children’s Services will ensure that the relevant training and information for practitioners in schools is provided, to assist them to effectively identify, support, protect and undertake direct work with children, young people at risk of, or experiencing honour based violence through :

- Developing a ‘light bite’ awareness raising session for school professionals to access.
- A preventative curriculum resources page on Leeds Education Hub for PSCHE and designated lead officers, with practical resources for schools.
- Making sure that schools complete and disseminate DV policies.
- Working with the LSCB, devise and develop an Honour Based Violence Policy for all professionals.
- Using the existing communication mechanisms, particularly designated lead officers, to raise the profile of domestic violence and abuse and promote existing good practice amongst schools and clusters.

**Position reported in February 2015:**

In addition to the above, the Chair of the Leeds Domestic Violence Strategy Group will attend the head teachers forum and governors training to talk specifically about Domestic Violence.

**Position September 2015**

The Safeguarding Team send regular mail-outs to all schools. The information is also posted on the Leeds Education Hub and includes:

- Advice, guidance and statutory documents
- Neighbourhood and Housing Domestic Violence information mail out
- LSCB practitioner mail outs

Leeds Education Hub also hosts a Safeguarding website where schools can access the information when they need it. Information includes;

- Contact details of the Safeguarding Team
- Expect respect – toolkit for teenage relationship abuse
- Local Support for women experiencing violence from men they know – contacts list
- Early Help Approach guidance
- Updated Keeping Children Safe in Education Statutory guidance

Additionally there are hyperlinks to;

- LSCB
  - Preventative Resources Link to Health and Wellbeing Team
  - BLAST CSE resources
- Leeds for Learning traded services website

The Integrated Safeguarding Unit (ISU) ensures that key announcements and documents also appear on the Head teachers and the Inclusion areas of the website.

The ISU has refreshed all training materials for head teachers and governing bodies, to ensure that levels of intervention from schools encompassed responsibilities re: prevention, protection and support of children and families living with domestic violence and the importance of embedding restorative practice approaches.

Schools Safeguarding training courses are available to all schools on the Leeds for Learning Website. The courses are well subscribed with between 20 and 30 schools signing up for most courses this autumn term.

HT Forum invited Gail Faulkner (Head of CS Social Work) to one of their meetings following feedback from Heads at many of the Family of Schools meetings that the issue of Domestic Violence was a concern. The discussion continued at a follow-up extraordinary meeting with Gail and Sal Tariq. Heads agreed at the summer term Forum meeting that closer links between LSCB and heads through Peter Harris who chairs both the LSCB Education Reference Group and the HT Forum would enable messages to pass both ways.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That there is a clear mechanism in place to ensure that schools across the city are informed immediately of any incidences/referrals associated with a pupil so that they can respond appropriately and sensitively to the needs of that child and also to family members.

**Recommendation 23**

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Director of Children’s Services and the Leeds Divisional Commander to ensure that there continues to be commitment from all key partners towards the development of ‘Operation Encompass’ within Leeds.

**Formal response:**

The Chair of the Leeds Domestic Violence Strategy Group will work closely with the Director of Children’s Services and the Leeds Divisional Commander to monitor progress with respect to ‘Operation Encompass’ and report back to the Leeds Domestic Violence Strategy Group.

Additional response of the Director of Children’s Services:

The Chair of the Leeds Domestic Violence Strategy Group, the Director of Children’s Services and the Divisional Commander will work to ensure the principles of ‘Operation Encompass’ are explored, understood and developed in Leeds. The detail of exactly how this will take place will be determined over the next few months.

**Position reported in February 2015:**

Work to develop and implement a process to inform schools of police attendance at an incident of domestic violence connected to one of their pupils (as developed in Operation Encompass) is being taking forward as part of the of the Leeds Safeguarding Partnership (LSP). It is envisaged that the process for notifications will be undertaken as part of the operational delivery of the LSP.

A working group has been established; whose membership includes CSWS, Police Educational Safeguarding, Integrated Process Team and Families First. This group is scoping out the approach and reviewing areas of good practice. Merseyside has recently implemented Operation Encompass and the working group will be looking at lessons learnt around their implementation. Along with key colleagues in Education the group will be develop proposals to implement a Leeds model.

Early learning from a similar scheme in Merseyside indicates that the timescales for scoping through to implementation was approximately six months. A significant issue that they had to address was workforce development within schools and as part of the scoping there will be a need to assess where there may be gaps in knowledge and confidence in adopting a protocol. This assessment has already taken place in some clusters and there may be an opportunity to pilot the protocol in these areas and adopt an incremental approach to implementation.

**Position September 2015**

The Front Door Safeguarding Hub Strategic Group is overseeing the development of "Operation Encompass". A draft protocol has been developed by a partnership working group and informed by a site visit to Liverpool. Resources within the council contact centre have been secured to carry out the notifications to schools and a mechanism with WYP established to provide timely information on incidents where children were present. The process will be piloted prior to wholesale roll out. A number of clusters expressed interest in being pilot areas and three have been selected. The process will operate as part of the Front Door arrangements.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*4 - Not fully implemented (Progress made acceptable. Continue monitoring.)*

**Desired Outcome** – That Leeds has developed a sustainable approach towards effective management and engagement of perpetrators of domestic violence and abuse.

**Recommendation 24**

That the Chair of the Leeds Domestic Violence Strategy Group ensures that work is undertaken immediately to develop a Leeds model aimed at providing a more sustainable approach towards effective management and engagement of perpetrators of domestic violence and abuse.

**Formal response:**

- 1) The Caring Dads programme is currently being piloted across 3 areas with a total of 30 men signed up to a 17 week group programme. Caring Dads is a parenting programme which seeks to improve relationships between men and their children and reduce abuse to partners.
- 2) The requirements for perpetrator services in Leeds will be confirmed as part of the review of commissioned services. It is estimated that this will commence within the next two years.
- 3) An interim solution is currently being developed for perpetrators who are not fathers to ensure that there are a range of responses to perpetrators in Leeds.

**Position reported in February 2015:**

- 1) Agreements have been reached to continue the Caring Dads programme. In order to make the programme more sustainable Safer Leeds are in the process of obtaining a licence to enable them to deliver the training programme for group facilitators. Increasing the number of accredited facilitators will mean that a minimum of six programmes can be delivered per year. Each programme is 17 weeks in duration.

Alongside Caring Dads bespoke responses are being developed for BME perpetrators of domestic violence and those whose first language is not English. This will include one to one sessions.

The Youth Offending Service are continuing the delivery of PACT (Parents and Children together) to respond to adolescent to parent violence. 48 PACT facilitators have been trained to be able to deliver the programme or one to one work.

- 2) A project team has been established to undertake the review of domestic violence services. This will include responses to perpetrators. The terms of reference and programme timetable for the review are currently being developed.
- 3) Work is ongoing with the Office of the Police and Crime Commissioner and partners across West Yorkshire to develop a West Yorkshire perpetrator programme. This is likely to deliver a voluntary six week early help intervention for perpetrators who have come to the attention of the police but are not subject to statutory interventions. The details of how this programme will be delivered will be confirmed shortly.
- 4) The Safer Leeds Executive agreed to extend the remit of the Drug Intervention Programme and the Integrated Offender Management Programme (DIP and IOM) to include developing offender management responses to domestic violence. Work is ongoing to agree selection criteria, a tactical toolkit and the multi- agency delivery framework. The development of these partnership responses will be led by the Reducing Re-offending Strategic Group on behalf of Safer Leeds.

A commissioning review of DIP and IOM services has started. Tackling domestic violence and abuse will be incorporated as a key element in the new service specification.

- 5) An Assertive Engagement (Sanctions) Framework has been developed to support work with perpetrators or instigators of violence. This is a toolkit for use by practitioners or by case conferences and provides details of a range of sanctions that might be used to manage risks to victims and engage with perpetrators. This will be piloted through the MARAC arrangements and rolled out through training and briefing sessions.
- 6) Work continues to explore the opportunities to work with other partners such as Leeds Rhinos and support providers to compliment perpetrator programmes.

#### **Position September 2015**

1. The provision in the city for working with perpetrators is being increased by a new West Yorkshire service commissioned by the Police and Crime Commissioner. From December 2015 CRI (a third sector organisation) will be delivering early help interventions to perpetrators identified through voluntary referral and conditional cautioning routes. The programme will also develop responses for BME, LGBT and female perpetrators. The service is commissioned for two years and part of the specification is to evaluate interventions and inform future commissioning and delivery plans.
2. A pilot project to test and develop Integrated Offender Management principles and practices for domestic violence offenders has commenced. This will inform the ongoing review of the IOM programme and commissioned services.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*4 - Not fully implemented (Progress made acceptable. Continue monitoring.)*

**Desired Outcome** – That the effectiveness of local domestic violence perpetrator services and programmes can be clearly demonstrated through robust evaluation processes.

**Recommendation 25**

That the Chair of the Leeds Domestic Violence Strategy Group ensures that work is undertaken immediately with existing providers of domestic violence perpetrator services and programmes in developing a robust evaluation process aimed at assisting service providers to demonstrate the effectiveness of future programmes.

That particular progress surrounding such work is brought back to Scrutiny for consideration in September 2014.

**Formal response:**

1. Caring Dads will be evaluated externally by Leeds University. This will involve analysis of police call outs along with questionnaires? and interviews with perpetrators, victims, Social Workers, the Caring Dads facilitator and Victims' Support Workers. The team are also considering how they can include the voices of children. This approach to evaluation can be replicated on other perpetrator schemes if it is considered to be robust and provide the evidence required.
2. Any new perpetrator service that is delivered or commissioned by the Council will include the requirement to achieve outcomes and key performance indicators

**Position reported in February 2015:**

A Caring Dads evaluation has been completed by Leeds Beckett University based on the first three programmes, each of which ran over 17 weeks. The evaluation is very promising. One of the key findings from the report was that 'all the men who had been through Caring Dads programme and took part in the evaluation reported improvements in their aggressive responses to the people with whom they interact.' Feedback from the partners of the men taking part in Caring Dads was equally positive, with one partner stating 'he is more loving and patient. He helps out more and helps taking the children to, and bringing them home from school'. Safer Leeds is seeking continued funding with a view to continuing Caring Dads and increasing the numbers of men who are accessing this programme. (See *Caring Dads evaluation, for full report*)

**Position September 2015**

1. £135k has been granted by the Family Valued Programme to further develop Caring Dads over the next 12 months. This will include focused work to increase the programme's access to BME families and to develop a peer mentoring scheme.
2. Responsibility for the Caring Dads programme has been moved from Safer Leeds to Children' Services to ensure it is sited in the most appropriate service area and to build long term sustainability. As part of this arrangement a practice steering group is being established to monitor and evaluate progress and programme effectiveness.
3. From December 2015 a new perpetrator programme will be available in Leeds funded by the Police and Crime Commissioner. Officers from Safer Leeds will be involved in the evaluation and contract management of this programme to ensure effective delivery and learning.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*  
*4 - Not fully implemented (Progress made acceptable. Continue monitoring.)*



**Desired Outcome** – That there is greater awareness of, and a multi-agency response to, adolescent to parent abuse in Leeds.

**Recommendation 26**

That the Chair of the Leeds Domestic Violence Strategy Group leads on undertaking work to ensure the following:

- (i) That local and national intelligence surrounding the risks posed by adolescent to parent violence is widely disseminated to increase greater awareness of this growing area of concern and galvanise action in tackling this problem.
- (ii) That the lessons arising from the Parents and Children Together (PACT) programme are used to inform the provision of future services in providing a multi-agency response to adolescent to parent abuse in Leeds.

**Formal response:**

- 1) The Domestic Violence Team and the Youth Offending Service co-deliver a course to practitioners to increase understanding of adolescent to parent abuse including risks. This will continue to be delivered.
- 2) An Operational Manager from the Youth Offending Service delivered a presentation on domestic violence in teenage intimate relationships to a range of partners at the Domestic Violence Strategy Group in April 2014. She also talked about adolescent to parent abuse.
- 3) The Youth Offending Service co-hosted a child to parent abuse conference with Leeds University on Tuesday 15<sup>th</sup> July 2014 with speakers from the youth justice board, academia and practice. Leeds PACT presented an item and the PACT parent mentor who attended the first PACT programme and who has co-facilitated the latest programme spoke at the conference. The Youth Offending Service will continue to seek out similar opportunities.
- 4) The PACT programme, which responds to adolescent to parent abuse, is currently being delivered to adolescent boys and their mothers. The evaluation of the first programme has been produced and is being used to inform future programmes. The evaluation is scheduled to be presented to the Domestic Violence Programme Board in September 2014.

Additional response of the Director of Children's Services:

(i) The Director of Children's Services will ensure that Leeds YOS leads on this area of work through raising awareness in Leeds across all partners. The service will monitor and report on take up of:

- A one day awareness raising course on adolescent to parent violence with Leeds domestic violence unit, piloted as part of the City council's domestic violence training for the workforce in Leeds.
- A 2 day training programme to support practitioners in this area across a range of multi-agency teams.

The Leeds YOS has been asked to present at the Leeds domestic violence strategy meeting to facilitate discussion with a view to highlighting further actions that need to be undertaken in Leeds.

(ii) The Director of Children's Services will ensure that the learning from the PACT programme informs future planning through:

Disseminating the findings from the evaluation of the programme, particularly the impact on parents.

Working in partnership with Leeds University to identify how to evaluate the programme from an academic perspective.

To host the YJB launch of guidance for local areas on adolescent to parent violence early next year. This will hopefully also provide the opportunity to continue local conversations about how we take the work forward in Leeds.

To disseminate a new model of working with domestic violence in Leeds around adolescent to parent abuse. The challenges identified are:

- Ensuring all services who work/come into contact with children and families understand and have a shared approach to tackling adolescent to parent violence-ideally a shared protocol.
- Meeting the significant demand for the programme.
- Improving the first response to this issue so families are identified and appropriate support identified.

#### **Position reported in February 2015:**

The domestic violence unit and Leeds Youth Offending Service (YOS) have delivered 2 awareness raising courses to 28 staff. The training package has been finalised and more courses will be scheduled this year. It is intended to continue to facilitate them in partnership.

The 2 day PACT training course has been delivered 3 times to 48 staff from a range of agencies across the City. It is scheduled to run again in February 2015. It has been opened up to staff from other authorities who want to implement a programme in their areas.

In addition to the conference co-hosted at Leeds University, Leeds YOS presented at a similar conference in Wakefield in September 2014. The lead manager has also been invited to a meeting with Respect, who set the standards for domestic violence work, in February 2016 to consider a set of standards to apply to work on adolescent to parent violence.

The PACT programme has received 190 referrals/enquiries in a 16 month period. The majority of referrals are coming from Children's Social Work Services (CSWS), clusters, Signpost and YOS. The safeguarding team based at Westgate estimate 30 cases a week where the child is the aggressor in the family, which is a significant number. PACT will take direct referrals from Westgate.

The programme has now run 3 times, with a 4th scheduled for the end of February. In total 28 mums have completed the programme and 14 boys. There have been a number of boys and girls who have completed the programme on an individual basis. The numbers are not known. There are a number of promising outcomes: Parental confidence is increased leading to a change in parenting behaviours; violent behaviour reduces and in some cases stops; there is a reduction in other abusive behaviours and some young people have improved school attendance.

We will continue to review this model of working and alongside reviews of other perpetrator programmes with potential for working within geographical locations/wedges.

There are two major changes for the next PACT group: we will be piloting putting girls on the group programme alongside boys and we will be working in partnership with Leeds Rhinos who will be hosting the programme at their ground. We anticipate this will be a significant factor to help us engage the young people. We now have 3 parents who have completed PACT, joining the PACT team and helping us to deliver the programme as parent mentors. This has really strengthened our work with parents.

PACT will continue to be part of an overall strategy addressing perpetrators of Domestic Violence and will pick up those that may not fall into existing programmes.

### **Position Sept 15:**

#### **Training**

The domestic violence unit and Leeds Youth Offending Service (YOS) have delivered a total of 4 awareness raising courses to colleagues in LCC. There are more scheduled this year. Leeds YOS have also delivered a "light bite" session for the LCSB on the topic of teen to parent violence, with two further sessions scheduled. It is anticipated this will be a regular topic on the LCSB calendar.

The 2 day PACT training course has now been delivered 4 times to a total of 64 staff and is scheduled again for October 2015. We sold places on the February training to colleagues from Leicestershire, Birmingham and Calderdale. All 3 areas are now piloting/have piloted PACT.

This is proving to be a very popular training course for staff across Leeds and we are always able to fill the spaces. The October training will involve colleagues from the Morley cluster who will then adapt the PACT programme to work with younger children.

#### **PACT programme**

The PACT programme continues to receive a high number of referrals. The majority of referrals are coming from Children's Social Work Services (CSWS) and clusters. The Leeds front door safeguarding hub can also refer directly into PACT and we have had a small number of referrals from that route.

We completed the 4<sup>th</sup> PACT programme in June 2015, with 9 mums and 8 boys finishing. This was run in partnership with Leeds Rhinos and the partnership worked well and will continue. We are continuing to see positive outcomes along the lines of those that have been previously reported. We are due to start PACT 5 on the 22<sup>nd</sup> September 2015 and will be running a girls' programme alongside the boys. We continue to work alongside parent mentors in delivering the PACT programme to mums.

#### **Other developments**

The Home Office has issued guidance to areas about how to work with the issue of child to parent violence and abuse. The lead manager reported on the guidance to the LCSB executive committee and a number of actions were identified for Leeds.

The lead manager has also been involved in a short film commissioned by Oxford University on the topic of child to parent violence and abuse, which is available on their website. She has also helped to edit a chapter of a book recently published by a lead academic in the field.

The PACT programme has been awarded some money under the innovation Family Valued fund which will support an increase in capacity over a 12 month period.

The Domestic Violence Board will continue to receive regular updates on PACT and will ensure this is used effectively to inform commissioning decisions and service development. Current data is being utilised to inform the review off commissioned domestic violence services.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That the Domestic Violence Disclosure Scheme is utilised and monitored effectively within Leeds.

**Recommendation 27**

That the Chair of the Leeds Domestic Violence Strategy Group works with the Leeds Divisional Commander to monitor the effective use of the Domestic Violence Disclosure Scheme in Leeds.

**Formal response:**

The Head of Localities and Safeguarding, Community Safety chairs the MARAC meetings and the effective use of the Domestic Violence Disclosure Scheme will be reviewed at the MARAC Strategic Group. Progress and any issues will be reported back to the Chair of the Leeds Domestic Violence Strategy Group.

**Position reported in February 2015:**

Leeds has an established Claire's Law Panel which meets on a monthly basis to discuss all domestic violence disclosure requests. Generally, the disclosure scheme is working well, both in terms of individuals requesting information about new partners (right to ask), as well as MARAC deciding we have a duty to inform women under 'right to know' where a partner has a history of DV. On average 3-4 referrals a month are discussed at the Claire's law panel, and there is good representation from agencies.

The Claire's Law panels started in Feb 2014 and of the 34 applications we've received, we've made 26 disclosures to date. (see below for breakdown):

Number of Clare's Law applications under Right to Ask – 22  
Number of Clare's Law applications under Right to Know – 12  
Number of Disclosures made to Potential Victims – 26

The governance arrangements for the Domestic violence Disclosure Scheme sit within MARAC therefore, the MARAC Operating protocol has been updated to reflect this.

**Position Sept 15:**

- 1) There have been 13 Right to Know Clare's Law applications submitted between March and September inclusive
- 2) There have been 10 Right to Ask applications submitted,
- 3) There have been 16 disclosures made.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That all local head teachers and governing bodies understand the significant impact that targeted prevention programmes based around respect and conflict resolution can have in helping future generations to understand and develop healthier relationships.

**Recommendation 28**

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Chair of the Leeds Children’s Trust Board and Director of Children’s Services to raise greater awareness amongst local head teachers and governing bodies of the significant impact that targeted prevention programmes based around respect and conflict resolution, whether delivered through PSHE and/or SRE, can have in helping future generations to understand and develop healthier relationships.

**Formal response:**

- 1) An aspect of the work currently being piloted with cluster partnerships is talking about how to promote healthy relationships amongst students. Restorative practice is one of the models promoted as part of a menu of options to foster healthy relationships.
- 2) See response to question 20 for details of work with cluster partnerships

Additional response of the Director of Children’s Services:

The Director of Children’s Services will monitor and report on take up of training for school staff, head teachers, designated safeguarding leads and governors on the importance of the preventative curriculum in relation to domestic violence. In relation to:

- The **Primary PSHE Scheme of work and Secondary PSHE schemes of work** including units on a spiralling curriculum on relationships, which includes the wider Sex and Relationship Education.
- A new training programme -‘**Is this Love? Healthy relationships and young people**’ ([http://www.schoolwellbeing.co.uk/training\\_courses/58](http://www.schoolwellbeing.co.uk/training_courses/58) ) which provides an insight into the issue of abuse within teenage relationships including the current government campaign tackling the issue, explores OFSTED requirements in relation to safeguarding and pupil health and wellbeing, consider ways in which to educate and embed key learning into the PSHE curriculum through interactive activities.
- The jointly facilitated ‘**The Challenge! How to deliver CSE, Pornography and Teenage Domestic Abuse**’ (including FGM and forced marriages) co facilitated with the Domestic Violence Unit and Education and Early Years safeguarding team, on how schools can best join up their delivery and resource bank to support the teaching and learning about positive healthy relationships and young people as a whole.
- The take up of **classroom based sessions to Primary schools** which includes activities adapted from a range of quality resources; beginning to explore the issue of acceptable behaviour within relationships. With the aim that pupils will be able to identify positive qualities within a relationship, recognise acceptable/unacceptable behaviours, identify sources of support
- The take up of **classroom based sessions to Secondary schools** which uses Bristol’s Safer Partnership resource ‘Spiralling’ to explore the concept of an ‘unhealthy’ relationship and enables young people to gain an understanding of behaviours which

are controlling and abusive. With the aim the pupils will be able to recognise the early warning signs of an abusive relationship, define behaviours which are controlling and abusive, identify sources of support for someone who is involved in an abusive relationship.

**Position reported in February 2015:**

Work outlined above is ongoing. In addition we have identified that the Governor Training programme would benefit from more training around Domestic Violence.

A monitoring report will be prepared towards the end of the current academic year to allow us to identify the lessons we have learnt to date, and how well conflict resolution and wider restorative approaches are being used across the learning community. There are proposals to roll out restorative practice training across the children's services workforce so that in the longer term a "restorative conversation" is the default option.

See also latest position recommendation 20 for position regarding implementation of a Domestic Violence Quality Mark for clusters.

**Position Sept 15:**

Together with the Domestic Violence team, The Health and Wellbeing Service have introduced training programmes on prevention of domestic violence now available to all schools. The training specifically targets KS2 and KS3 staff and focuses on a spiralling relationship education curriculum. PSHE and SRE resources, with complete lesson plans through KS1 to Post 16 are available and downloadable from our resource website. This integrates the use of Women's Aid 'Expect Respect' resource and Bristol Safer Partnerships 'Spiralling' resources both of which specifically cover domestic violence. In addition, the team offer one demonstration lesson from these latter resources to both primary and secondary schools. For the future, we are supporting further curriculum development to prevent domestic violence in Leeds funded by DfE and led by the Behind Closed Doors Preventative Education project.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

**Desired Outcome** – That all local head teachers and governing bodies understand the significant added value to be gained through embedding restorative practices in schools and feel supported in taking this forward within their own school.

**Recommendation 29**

That the Chair of the Leeds Children’s Trust Board and the Director of Children’s Services ensures that further work is undertaken immediately to raise greater awareness amongst local head teachers and governing bodies of the significant added value to be gained through embedding restorative practices by citing existing good practices. Linked to this, assistance should be given to schools in taking forward this approach.

**Formal response:**

The Chair of the Leeds Trust Board and the Director of Children’s Services will ensure that the Partner Headteachers and the Governors Support Service develop and implement a training plan for restorative practice. This will be introduced to all schools and learning settings. This area of work will underpin the leadership and management strand of the Leeds for Learning programme.

**Position reported in February 2015:**

The re-launch of the Think Family Work Family protocol and practitioner guidance incorporated Domestic Violence, which has been reflected within the newly devised Think Family, Work Family training which has been available since April 2014. It is also covered within the Think Family, Work Family Light Bite session. The Safer Leeds DV team are also providing a DHR Light Bite within those sessions.

The restorative awareness sessions were offered to all governors in May 2013. The LCSB light bite sessions were confirmed as being suitable for governors and were sent out to all governors this month.

There are proposals to roll out restorative practice training across the whole of the children’s services workforce so that in the longer term a “restorative conversation” is the default option. The project plan and funding for the work programme is in place, and implementation will commence in the post Ofsted inspection period. Some work in schools and learning settings has already taken place. Progress in these areas will be included in a review of training to be undertaken towards the end of this academic year.

See also latest position recommendation 20 for position regarding implementation of a Domestic Violence Quality Mark for clusters

**Position Sept 15:**

- 1) The Leeds Innovation Fund – known as the Family Valued programme - has brought funding into the city to train thousands of practitioners in restorative practice (RP) awareness. In addition, 1500 practitioners will receive more intense training in using RP in their workplace.
- 2) Schools are included in the above process and are being offered schools an RP awareness session. Some schools will benefit from a more extensive programme, either as an individual school (identified using a range of data indicators) or as part of the six clusters which have been identified (again by using a range of data) as ones which will receive a more intensive RP input.



- 3) There are no available teaching resources for implementation of RP through the school curriculum. To this end, the Health and Wellbeing Service and RP Team are exploring how they can allocate resources to write a series of PSHE lesson plans so that pupils can routinely learn and build on the skills for restorative practice teaching them respect and conflict resolution.
- 4) The DV Team are currently engaged with the Family Valued Manager to plan DV training for Restorative Practice trainers and Social Workers involved in Family Group Conferencing where DV is a factor.

**Position Status (categories 1 – 6)** *This is to be formally agreed by the Scrutiny Board*

*2 – Achieved*

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Report author: Sam Millar  
Tel: 0113 3950800

**Report of Director of Environment and Housing**

**Report to Environment & Housing Scrutiny Board**

**Date: 13<sup>th</sup> October 2015**

**Subject: Community Safety Theme**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes      X No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes      X No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes      X No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes      X No

**Summary of main issues**

This report provides a brief overview of the following community safety related themes/ services that the Board have identified:

- New Psychoactive Substances
- Human Trafficking
- Prostitution
- Leedswatch
- Police Community Support Officers

**Recommendations**

Scrutiny Board are asked to note the content of this report and following discussions identify any specific areas for further information and/ or investigation.

## 1. Purpose of this report

The report covers areas related to community safety as requested by the Board and sets out the context/ current position, key issues/ challenges and plans/ next steps.

The report is intended to provide a strategic overview of the pertinent issues to aid and prompt discussions.

## 2. Main Issues

Summaries are shown in Appendix 1.

## 3. Corporate Considerations

### Consultation and Engagement

Consultation and engagement is embedded within the individual policy / areas of activity.

### Equality and Diversity / Cohesion and Integration

An equality impact assessment is not required at this stage as this report is primarily an information report.

### Council policies and Best Council Plan

As the city's Community Safety Partnership, the Safer Leeds Executive has a statutory requirement to prepare and implement a local Crime and Disorder Reduction Strategy, referred to locally as the 'Safer Leeds Strategy'. This strategy also forms part of the council's budget and policy framework, and was formally approved at the Executive Board on the 23rd September 2015 and will be submitted to full council on 11th November 2015.

The overarching outcome that the Partnership seeks to achieve is that:

'People in Leeds are safe and feel safe  
in their homes, in the streets and the places they go'.

The strategy sets out three shared priorities that the partnership will focus on:

- Promoting Community Tolerance and Respect
- Keeping People Safe from Harm
- Protecting Property and the Rights of Citizens

Following the introduction of Police and Crime Commissioners in November 2012, local Crime and Disorder Reduction Strategies are required to have regard to the objectives set out in the Police and Crime Plan for the wider police area. The first West Yorkshire Police and Crime Plan 2013-2018 was published in March 2013, and was subsequently updated in 2014.

The Environment and Housing Scrutiny Board, considered the strategy on 21st July, and it was then agreed by the Safer Leeds Executive on the 30th July 2015. The views of both these groups have been included in final version.

<http://www.leeds.gov.uk/c/Release%20Documents/Safer%20Leeds%20Plan%202015%20to%202016.pdf>

The Board requested the details of the service plans behind the strategy, the relevant 'Plan on Page' documents can be found in Appendix 2.

#### **Resources and value for money**

Individual evaluations are undertaken within the individual policy / areas of activity

#### **Legal Implications, Access to Information and Call In**

This report does not contain any exempt or confidential information

#### **Risk Management**

Risk management is embedded within the individual policy / areas of activity.

### **4. Conclusions**

Members are asked to consider the following key conclusions:

- I. Tackling issues related to NPS requires a coordinated use of new and existing legislation across the partnership.
- II. To tackle human trafficking and complex inter-related safeguarding issues requires mainstreaming appropriate delivery and activity.
- III. Focussed co-ordination between enforcement and support can improve activity to measure and reduce the impact of on street and indoor sex working across the city
- IV. There is potential to further develop income generation opportunities, especially within Leedswatch.
- V. Further work to review current costs and camera locations is to take place to ensure the city's CCTV network is more cost effective and fit for purpose.
- VI. The budget pressures faced by the local authority and partners will have direct implications on services such as PCSOs and staffing/ support for key safeguarding issues.

### **5. Recommendations**

Scrutiny Board are asked to note the content of this report and following discussions identify any specific areas for further information and/ or investigation.

### **6. Background documents <sup>1</sup>**

None

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The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

## **New Psychoactive Substances**

### **1. Context/ Current Position**

New Psychoactive Substances (NPS) is a generic term for the relatively recent phenomenon of substances produced to mimic the effects of traditional illicit drugs. They are a group of drugs designed to bypass the legislative control of illegal drugs under the Misuse of Drugs Act 1971. NPS products imitate the effects of illegal substances; stimulants, cannabis, depressants or hallucinogens with subtle modification of the molecular structure of existing illegal drugs.

NPS are often wrongly described as 'legal highs' by the media and street level users which can imply particularly to younger people that these products are safe or regulated (which they are not). NPS are branded and often sold via the internet or at specific retail premises known as "Headshops". Five retail premises have been identified as selling NPS in Leeds plus there are several headshops in surrounding Districts. Headshops will sell these products as 'research chemicals' or herbal incense with branding to indicate 'not for sale to persons under 18' and/ or not for human consumption in a veiled attempt to comply with legislation.

A partnership strategic working group, reporting to Safer Leeds Executive, has formulated a delivery plan and is focusing on 4 work streams:

- Intelligence, data and analysis ~ capturing information from all partners to improve understanding and response.
- Prevention & Education ~ undertaking briefing sessions with key partners including elected members, licencing committee, local magistrates, West Yorkshire Fire and Rescue Service, Leeds University, Leeds Beckett University, Leeds City College staff, IGEN, Community Safety meetings, Leeds District Police Training Days. Public Health has commissioned training sessions at Tech North for Healthcare professionals and practitioners.
- Treatment Services & Harm Reduction ~ NPS treatment services are included in the Drug and Alcohol Plan for Leeds. The new service, Forward Leeds, is a member of strategic working group.
- Legislation/ Enforcement Options ~ utilising a range of tactics to deter and disrupt the supply of NPS in Leeds.

### **2. Key Issues/ Challenges**

One of the main challenges is how legislation/ enforcement options are utilised to address the issues of concern. Listed here are key options:

- Anti-Social Behaviour Act 2014 ~ The most relevant powers in the legislation for dealing with the sale of NPS are likely to be community protection notices (CPNs), public spaces protection orders (PSPOs), and the powers to close premises. The Leeds Anti-Social Behaviour Team (LASBT) used this legislation against a headshop and following a letter to the owners and landlords in March 2014 the premises subsequently stopped selling NPS.
- General Product (Safety) Regulations 2005 (GPSR) ~ legislation used by Safer Leeds in partnership with WY Trading Standards in May 2015 to suspend NPS

products worth circa £100k from four headshops in Leeds which is currently sub-judice. This significantly reduced the availability of NPS in Leeds; the court case is on 29th October 2015 and will be a first for Leeds and first for West Yorkshire if successful.

- Local Government Acts 1972 and 2000 can be used as part of civil injunctions could be considered where premises have failed to abide by GPSR.
- Consumer Protection from Unfair Trading Regulations 2008 (CPRs) ~ CPRs cover the use of misleading descriptions of consumer goods or services. Has not been used in Leeds, one local authority Trading Standards tried this but the courts rejected the application.
- Enterprise Act 2002 ~ This area of law remains unexplored at the moment, and would require a local authority to bring a test case to establish whether the courts supported the use of the Enterprise Act in this way.
- Intoxicating Substances Supply Act 1985 ~ one retailer has been successfully been prosecuted in Leeds for the sale of NPS to a child under 18 being an “intoxicating substance” similar to glue or solvents.
- Psychoactive Substances Bill (2nd reading at the House of Lords, due to be law early 2016) will have implications and potential legislative powers.

### **3. Plans/ Next Steps**

Work is ongoing to address the awareness and potential harms around NPS, for example:

- Education and awareness with student population ongoing e.g. Forward Leeds have stalls at Leeds Fresher’s in Sept 2015
- 4 Area Community Safety Coordinators have held events on NPS awareness and further work is planned
- Leeds Festival again agreed to ban all NPS at their event and this included training all stewards

Activity and training is also being developed across the district, for example:

- Safer Schools Officers all given training on NPS to cascade to school learners
- All Leeds District staff have been given a training input on NPS to increase awareness/intelligence submissions
- Intelligence is gathered via Operation Nightshot on NPS, awaiting analytical teams report on use across Leeds
- Leeds innovative use of legislation leads the way in terms of enforcement and continually looks at all options to tackle NPS with partners including Trading Standards
- Static advertising for sales of Nitrous Oxide have been disrupted by interventions by LCC Planning department

## Human Trafficking

### 4. Context/ Current Position

The essence of human trafficking is that the victim is coerced or deceived into a situation where they are exploited. Article 4(a) of the Council of Europe Convention on Action against Trafficking in Human Beings defines 'human trafficking' as:

*'the recruitment, transportation, transfer, harbouring or receipt of persons, by means of the threat or use of force or other forms of coercion, of abduction, of fraud, of deception, of the abuse of power or of a position of vulnerability or of the giving or receiving of payments or benefits to achieve the consent of a person having control over another person, for the purpose of exploitation. Exploitation shall include, at a minimum, the exploitation of the prostitution of others or other forms of sexual exploitation, forced labour or services, slavery or practices similar to slavery, servitude or the removal of organs.'*

Leeds City Council held a Human Trafficking conference in 2014 attended by the Corporate Leadership Team and Police colleagues. This was also attended by Hope for Justice and a presentation on Human Trafficking was delivered. Police officers from the Leeds District led on Operation Angelstoke which was a multi-agency investigation into Human Trafficking that resulted in over 60 individuals being identified and referred through the National Referral Mechanism.

West Yorkshire Police now has a dedicated Human Trafficking Team led by an Inspector, 2 Sergeants and several experienced detectives. The aims of the team are:

- Mainstream human trafficking investigations into District Policing
- Investigate offences of human trafficking, targeting the more organised criminals involved in this type of offending
- Point of contact to offer advice, guidance and support to Districts
- Review all Intelligence expeditiously to minimise risk to the potential victims

A Safeguarding Inspector leads investigations where vulnerability has been identified around sexual exploitation and 2 CID Inspectors lead for all other trafficking investigations.

Within Leeds, a Detective Chief Inspector has been assigned the thematic lead for Human Trafficking and supports a regular Human Trafficking Forum attended by Leeds City Council, Children's and Adult Social Care, Police and Third Sector agencies focussing upon disruption activity, prevention work and investigations.

In all investigations referrals to the National Referral Mechanism are completed and support is provided by the Samaritans in relocating victims. There are also strong links established in the city with charitable organisations such as The Palm Cove Society who provide support to trafficking victims around housing and benefit claims.



## **5. Key Issues/ Challenges**

With the wider partnership, human trafficking is incorporated into the Leeds Safeguarding Children Board's (LSCB) Child Sexual Exploitation (CSE) strategy. To assist the partnership in dealing with interconnected safeguarding issues, such as human trafficking, increased capacity has been created in the Integrated Safeguarding Unit, Children's Services, including a Team Manager, a CSE Coordinator, a full time Missing Coordinator post, and a Coordinator for Harmful Sexual Behaviours.

This team will take an incremental lead on the strategic and operational development for trafficking alongside CSE, children missing from home, school or care, forced marriage, honour based violence, female genital mutilation and modern day slavery as there is evidenced links between these issues.

## **6. Plans/ Next Steps**

To aid the development of a more comprehensive understanding of interconnected safeguarding issues, the Safer Leeds partnership Analytical Team has initiated processes around CSE intelligence development and introduced Safeguarding tactical assessments for WYP. As it develops, its aim is to provide the partnership with strategic/ problem profiles, trends and patterns, highlight any gaps in knowledge and to support the planning and commissioning of services.

In line with this, the LSCB CSE and Missing Subgroup has expanded its remit to provide strategic oversight regarding the interconnected safeguarding issues and in relation to children trafficked within the LSCB CSE action plan for 2015-2017.

## **Prostitution**

### **7. Context/ Current Position**

Safer Leeds currently strategy seeks to reduce harm and increase public confidence and improve the health, safety and wellbeing for individuals, families and communities affected by sex working or prostitution. This is being delivered through 4 work streams:

- Research and Development (Understanding needs, opportunities & demand)
- Education & Early Intervention (Prevent & educate)
- Holistic Support & Pathways out (E.g. safety and risk management, physical and mental health and wellbeing, including: drug and alcohol use, sexual health, housing and relationships, and financial inclusion, including: employment, debt)
- Disrupt and Investigate

A range of statutory and 3rd sector partners are involved including; Basis Yorkshire (formerly Genesis), The Communities Team South East, the Johanna Project, Public Health, Adult Social Care, Disc, Together Women Project, Forward Leeds, Mesmac, West Yorkshire Police, Safer Leeds and Members.

This work is delivered through the Members Steering Group on Prostitution, Strategic Partnership Group on Prostitution, Sex Workers Care Planning Group and Practitioners group, all helping to shape and co-ordinate the approach to tackling prostitution in Leeds.

### **8. Street Sex Work Project ~ Holbeck**

Holbeck was identified in a scoping exercise as an area with significant issues related to outdoor sex workers. To address the associated issues a project started on the 1st October 2014, in an agreed managed area, located in the industrial part of the Holbeck Hub. The area consists of light industrial premises, offices, a couple of large shops and car showrooms but is away from domestic locations.

Within the managed area, officers do not enforce offences such as loitering, soliciting or kerb crawling, subject to adherence with a set of agreed rules. However, other offences are enforced in the normal way.

Dr Teela Sanders, from Leeds University has recently undertaken an independent evaluation, key findings of which are listed below:

- Drastically improved relationships between sex workers and the police. Less adversarial relationship as police focus on welfare and protection. The Sex Worker Liaison role has been instrumental.
- Increase in sex workers reporting crimes: 73 reports to Genesis in 2014/2015 - 50% shared with full disclosure, 46% anonymously shared, with 4% no permission to share with Police. Quarter one reporting for 2015/2016 shows 78% sharing with full disclosure.
- A number of arrests and prosecutions of individuals who have committed serious offences against sex workers.

- Sex workers reporting a wider range of safeguarding concerns to the police.
- Third sector partners report increased access to women during outreach services leading to higher take up of social and health care interventions.
- Close partnership work for engaging migrant women, especially where concerns exist about trafficking and coercion leading to enhanced joint work with West Yorkshire Human Trafficking Unit.
- Significant reduction in complaints from residents about sex work in residential areas.

This scheme is attracting significant amount of national attention. Leeds has recently hosted a visit from Safer Peterborough, and there is also interest from the Mayor's Office in London and the new national police lead.

## **9. Key Issues/ Challenges**

There are a range of complex interconnected social challenges in tackling illegal sex work and prostitution. High levels of enforcement have historically resulted in displacement and increased difficulty for Police and 3rd sector partners to engage with sex workers. There are also risks threats and harms connected to individual sex workers, their families and impacts on wider communities.

Complex needs and drivers for sex work have implications and links to other strategies in the city: Drugs and Alcohol Strategy, Domestic Violence Strategy, Safeguarding Plan for Adults, Safeguarding Plan for Children.

The impact of visible prostitution has resulted in street sex work being raised through resident meeting agendas, with regular complaints about nuisance, ASB of kerb crawlers, and propositioning of residents.

There is a lack intelligence regarding of the issues and extent of indoor sex work and the impacts on individuals, families, businesses and communities.

## **10. Plans/ Next Steps**

- Develop intelligence and analysis around the links between indoor sex work, human trafficking, exploitation and coercion through the new Risks and Vulnerabilities Team.
- Impact and benefit analysis of case conference processes.
- Refresh of the 2014/ 2016 strategy and action plans with work to be delivered through partnership arrangements at strategic and practitioner levels.
- Continue funding of Police Sex Worker Liaison Officer who has been instrumental in working with support agencies to encourage / support sex workers to report offences / offenders. This has resulted in Leeds first conviction for the rape of a sex worker, with the perpetrator receiving an 8 year custodial sentence.

## Leedswatch

### 11. Context/ Current Position

Leedswatch is as a Leeds City Council service, operating 24/7, 365 days a year to provide public reassurance as part of the crime reduction strategy in crime prevention, detection and making communities feel safer.

The CCTV element of the service is a Delegated Function to the 10 Community Committees, meaning that they receive information about what is being delivered in committee areas. Committee can also make requests for new CCTV cameras to be installed. This is subject to a crime analysis being completed to demonstrate need, and funding being provided by the committee or other local partners, to cover the camera installation costs and ongoing revenue costs for the running, monitoring and maintenance of the camera for a minimum of 5 years.

The service employees 80 staff, operational across five main areas of business, outlined below:

#### i. **CCTV Monitoring**

- Monitoring of 329 on street cameras, 203 West Yorkshire Metro bus station cameras at 26 Metro bus stations, 90 UTC cameras, 566 ENE Tower Block Cameras and 500 proposed cameras for WNW
- Welfare checks for guards in Bus Stations, booking guards on/off, monitoring of Help Points
- Download footage for Police and other agencies
- Undertake monitoring roles delegated from Police Special Operations
- Supply footage to Solicitors and Insurance Companies
- Actively monitor Police Airwaves radio and BACIL radio (Business against crime in Leeds)
- Support LCC departments to keep the city safe, e.g. Beggar injunctions
- Play an active part in locating missing persons, stolen capture bikes
- Support LCC special events e.g. Carnival, Concerts in Millennium Square
- Supporting specific overt and covert WYP Operations

*Partners / Stakeholders: WYP, METRO, Housing Leeds, LASBT, UTC, Street Outreach, WYFS, PEPU, DWP, CTU, HMET and other internal LCC departments*

#### ii. **Security Call Handling and Despatch**

- Alarm Receiving Centre (ARC) dealing with Intruder, Fire and Panic Alarms – alarm monitoring and testing
- Mobile response to Alarms – protecting LCC assets
- Keyholding service
- Regular site patrols – including Cross Green Industrial Estate
- Welfare checks to Static Guards
- Support Housing Leeds/LASBT in response to any issues in particular areas

*Partners / Stakeholders: WYP, Housing Leeds, LASBT, PEPU, Household Waste Sites, Leisure services, Parking Enforcement, Civic Buildings and other internal LCC departments*

**iii. Security Emergency Mobile Response/ Patrol**

- Response to alarm breaches in Council and private assets
- Estate patrols including Cross Green Industrial Estate (income generating)

**iv. Parkswatch**

- Managing Parks and Greenspace to prevent crime and disorder
- Working with partners including WYP to deal with specific issues
- Opening and closing of parks and cemeteries
- Supporting the general public to enjoy the city's greenspaces and make them safe places
- Monitoring of licensed premises in the city's parks

*Partners / Stakeholders: WYP, Housing Leeds, LASBT, P&C*

**v. CCTV Installation and Maintenance**

- Installation of new CCTV Public Surveillance Systems
- Maintenance and repair of existing CCTV Public Surveillance Systems, UTC and EN camera faults
- Bus Lane Enforcement – quotes, design, installation and maintenance
- Maintenance of WYP ANPR cameras
- Technical support to all functions in the control room
- Consultancy and advice for other Internal LCC departments
- Attend ANPR faults on behalf of WYP
- LASBT team – vehicle streaming to Control Room

*Partners / Stakeholders: Housing Leeds, WYP, METRO, UTC, Parking Services, Civica*

**12. Key Issues/ Challenges**

Leedswatch has grown in size over the years and a recent restructure has enabled a more aligned, flexible and responsive operational structure, capable of better meeting existing and new operational demands.

The ongoing challenge is it to exploit opportunities to develop new income generating activity. In order to achieve this, the service needs to operate more flexibly and the management structure needs to be better aligned to the needs of the business.

Delegated Function - Currently costs to run the CCTV network are expensive and some Community Committees are unhappy about the costs currently levied by BT for cameras in their areas. The service is aiming to move towards a more cost effective digital solution in 2018 when the current BT contract comes to an end. Furthermore, a review of camera locations is required to ensure that cameras are in the right place, and where they are not, that these are de-commissioned. This will take place as part of the service digitisation project which is currently being worked up between Leedswatch, IMCT and PPPU.

### 13. Plans/ Next Steps

- Leedswatch wants to explore opportunities to expand and generate income. A new Business Development Manager is now in post to foster relationships between stakeholders and to provide feedback to demonstrate Value for Money.
- The service is integrating Parkswatch into the existing services to ensure a coordinated approach is taken when response and planning operations
- Leedswatch promotes its internal services and expertise to internal departments. The service also wants to explore opportunities within the private sector to deliver security or monitoring functions to generate further income. Planning a concierge service within the Tower Blocks is currently underway to aid public safety and tenant enforcement, and an SLA is being produced for Leedswatch to deliver a response service to Sheltered Housing Schemes.
- BT Fibre costs are an area of concern and the service is looking to explore changing cameras from analogue to digital to decrease ongoing costs.
- A review of camera locations is to take place to ensure that cameras are located in the right places, and where they are not, that these are decommissioned.
- Work has recently been completed to improve the performance information to Community Committees and other services. This will be reviewed on an ongoing basis.
- There is strong commercial potential within this section of the service and with adequate resources could expand into the Private Sector. The development of a long term business plan for sustained growth of the service is underway.

## **Police Community Support Officers**

### **14. Context/ Current Position**

The fundamental role of a Police Community Support Officer (PCSO) is to contribute to the policing of neighbourhoods, primarily through highly visible patrols with the purpose of: reassuring the public, tackling anti-social behaviour in public places, responding to concerns raised by residents and Elected Members, and being accessible to communities and partner agencies working at local levels. This involves working with a range of local services for example; Children's and Adults Service's, Schools, Environmental Services and Housing Leeds.

Since 2008, the Council has entered into a service level agreement with West Yorkshire Police for the provision of PCSOs. At the beginning of 2014/15, there were 294 budgeted PCSO's across the city, 165 of which were part funded through Council budgets. A further 23 PCSOs were funded through a range of other sources including, Community Committees, NHS Leeds, City Centre Markets, the White Rose Shopping Centre, some Parish Councils and Housing Leeds. These are dedicated resources deployed solely for the use by the funder. All other PCSOs are funded via the West Yorkshire Police and Crime Commissioner (PCC). At the end of 2015/16 West Yorkshire Police (WYP) are forecasting that the total number of PCSO's in Leeds will reduce to 230, with further reductions expected thereafter.

Leeds City Council funded PCSO's are currently allocated on a 5 per Ward basis. The full costs of a PCSO is £31,524 per annum, with the Council paying 21% of the costs (£6,620) and the remaining 79% (£24,904) being paid for by the West Yorkshire Police and Crime Commissioner (PCC). The total Leeds City Council budget for PCSOs is £1.060m per annum. The current funding arrangements were agreed in 2014/15 for a 2 year period, and will end on 31st March 2016.

A breakdown of PCSOs per Ward will also be circulated to Board Members for consideration at today's meeting as requested.

### **15. Key Issues/ Challenges**

The negotiations regarding the number and deployment of PCSO's within Leeds from April 2016 are not finalised, but a number of principles are now clear. The Police and PCC have reaffirmed their support for PCSOs. They will continue to play an important part in Neighbourhood Policing across West Yorkshire. At present, within Leeds, there is a core number of PCSOs which are fully paid for by the Police. This number is likely to reduce.

The distribution of PCSOs across West Yorkshire will be determined by a broad demand analysis undertaken by the Police in conjunction with Leeds University. The PCC has indicated that he will continue to support joint funded PCSOs but will require a higher contribution from local authorities or other sponsoring partners. In return for a larger financial contribution towards PCSO's costs, the PCC has committed to offering the Council greater influence over the use of PCSO resources to support the delivery of Leeds City Council priorities.

Clearly the issues raised have significant implications. If the contribution required is 50%, this would increase the Council's costs by £1.5m to retain present numbers. If the Council maintains its current level of spend, only 67 PCSOs could be afforded. Given that it is unlikely that the Council will be able to increase spend at a time when it is facing further funding reductions, it is highly likely that there will be less Council sponsored PCSOs from April 2016.

## **16. Plans/ Next Steps**

Over the coming weeks, Leeds City Council will work with the Police on a model that both organisations can afford which seeks to preserve some of the essential elements of Neighbourhood Policing and builds on successful partnership initiatives, such as utilising PCSOs to tackle noise nuisance. However, the funding reductions faced by both the Police and the Council are not without consequences and the current numbers and model for deployment cannot be maintained and are very likely to change.



## 17. Safer Leeds Services 'Plans on Page'

Within the Safer Leeds Strategy is a high level 'Plan on a Page' (2015/16) which sets out the focus of partnership activity in line with the 3 shared priorities:

- Promoting community tolerance and respect
- Keeping people safe from harm
- Protecting property and the rights of citizens

The Board requested the details of the Safer Leeds Services contributions to the strategy and these are included where relevant in this appendix.

- Leeds Anti-Social Behaviour Team
- Leedswatch/ Security Team
- Safer Leeds Police Team
- Domestic Violence Team
- Locality Programme

## Safer Leeds Plan on Page (2015/16)

Safer Leeds will continue to improve current core services to achieve our outcome. To achieve our ambition, we will look to be transformational by **'shifting our thinking'** (focus on outcomes), by **'making a stand'** (focus on performance) and **'making a leap'** (focus on innovation).

Focus	Indicators	Innovation Programmes
<b>Shared Priority ~ Promoting community tolerance and respect</b>		
<ul style="list-style-type: none"> <li>❖ Prevent nuisance and anti-social behaviours</li> <li>❖ Reduce the aggravating effects of alcohol and drugs on crime and ASB</li> <li>❖ Reduce the occurrence and impact of Hate Crime</li> </ul>	<ul style="list-style-type: none"> <li>➔ Reduction in the number of recorded nuisance and damage related incidents</li> <li>➔ Reduction in violence (non-domestic)</li> <li>➔ Reduction in alcohol related assault admissions to A&amp;E</li> </ul>	<ul style="list-style-type: none"> <li>▪ Working in partnership to promote the benefits of "good citizenship" and positive relationships through local programmes</li> <li>▪ Guide and support community groups to take appropriate local action to deal with neighbourhood disputes / issues</li> </ul>
<b>Shared Priority ~ Keeping people safe from harm</b>		
<ul style="list-style-type: none"> <li>❖ Prevent domestic violence &amp; abuse for those at risk</li> <li>❖ Protect children and adults from sexual exploitation</li> <li>❖ Provide appropriate support for victims and offenders with mental health needs</li> </ul>	<ul style="list-style-type: none"> <li>➔ Reduction in DV&amp;A incidents with repeat victims</li> <li>➔ Reduction in DV&amp;A incidents with repeat offenders</li> <li>➔ Reduction in number of repeat Missing Persons</li> <li>➔ Reduction in number of individuals held in custody under section 136 of the Mental Health Act</li> </ul>	<ul style="list-style-type: none"> <li>▪ Implement partnership referral pathways and approaches to support risk victims of DV&amp;A</li> <li>▪ Integrate sexual exploitation awareness and referral processes with other community engagement and campaign work</li> <li>▪ Raise awareness/ capacity to protect vulnerable people through multi-agency activity</li> <li>▪ Embed mental health street triage programmes across the city</li> </ul>
<b>Shared Priority ~ Protecting property and the rights of citizens</b>		
<ul style="list-style-type: none"> <li>❖ Break cycles of offending</li> <li>❖ Early identification and interventions for those at risk of becoming involved in criminality</li> <li>❖ Prevent victimisation from acquisitive crime</li> </ul>	<ul style="list-style-type: none"> <li>➔ Reduction in acquisitive crime (with a focus on burglary)</li> <li>➔ Reduction in first time entrants into the youth justice system</li> </ul>	<ul style="list-style-type: none"> <li>▪ Community based prevention and restorative practice embedded at a locality level</li> <li>▪ Implement crime prevention code of best practice for landlords and agents</li> <li>▪ Raise awareness of associated risks of cyber enabled crime</li> </ul>

## Leeds Anti-Social Behaviour Team ~ Plan on a Page (2015/16)

Focus	Core Business	Service Measures
<b>Shared Priority ~ Promoting community tolerance and respect</b>		
<ul style="list-style-type: none"> <li>❖ Prevent nuisance and anti-social behaviours</li> <li>❖ Reduce the occurrence and impact of Hate crime</li> <li>❖ Reduce the effects of drugs and alcohol on crime and ASB</li> </ul>	<ul style="list-style-type: none"> <li>➔ Further develop the ASB service by directly involving other services (from the named responsible authorities &amp; co-operating bodies) at a locality level</li> <li>➔ Maximise prevention and enforcement activity, with a focus on 'street scene' issues (street drinking, begging, intimidation) and associate behaviours</li> <li>➔ Redesign the Hate Crime MARAC process and practice</li> <li>➔ Increase joint prevention and enforcement activity between LASBT and Hate Crime Co-ordinators, with a focus on children &amp; young people</li> </ul>	<ul style="list-style-type: none"> <li>▪ No. of partners supporting operational change, during 2015/16</li> <li>▪ No./% of intervention &amp; enforcement activities, during 2015/16</li> <li>▪ New design implemented by March 2016</li> <li>▪ Increase confidence reporting in Hate Crimes from C&amp;YP during 2015/16</li> </ul>
<b>Shared Priority ~ Keeping people safe from harm</b>		
<ul style="list-style-type: none"> <li>❖ Prevent domestic violence &amp; abuse for those at risk</li> <li>❖ Protect children and adults from sexual exploitation</li> <li>❖ Provide appropriate support for customers with mental health needs</li> </ul>	<ul style="list-style-type: none"> <li>➔ Attain the DV&amp;A quality mark for LASBT</li> <li>➔ Utilise 'new' ASB legislation where appropriate in DV&amp;A cases following a 'community impact assessment'</li> <li>➔ LASBT officers are trained to recognise risk factors and behaviours associated with sexual exploitation and appropriately apply knowledge</li> <li>➔ Establish a baseline of LASBT cases (victims &amp; perpetrators profile) where there is an identifiable mental health need; to inform service improvements</li> </ul>	<ul style="list-style-type: none"> <li>▪ Quality mark secured by Sept 2015 (level 1/2)</li> <li>▪ No./% of customers satisfied with action taken</li> <li>▪ No./% know how to apply knowledge by Dec 2015</li> <li>▪ Baseline assessment &amp; recommendations for change completed by March 2016</li> </ul>
<b>Shared Priority ~ Protecting property and the rights of citizens</b>		
<ul style="list-style-type: none"> <li>❖ Break cycles of offending</li> <li>❖ Early identification/interventions for those at risk of becoming involved in criminality</li> <li>❖ Prevent victimisation from acquisitive crime</li> </ul>	<ul style="list-style-type: none"> <li>➔ LASBT Officers all understand 'Mediation and Restorative Practice' approaches and can refer cases appropriately to aid resolutions</li> <li>➔ LASBT Officers are fully engaged and proactively managing families assigned as part of the Families First cohort</li> <li>➔ Review the Offender Management role and purpose within LASBT</li> <li>➔ LASBT Officers undertake a refresh of crime reduction messages/ activities that can be shared with customers to reduce repeat victimisation</li> </ul>	<ul style="list-style-type: none"> <li>▪ Bespoke service training completed by March 2016</li> <li>▪ No./% of FFL ASB cases managed during 2015/16</li> <li>▪ Review and changes implemented by Dec 2015</li> <li>▪ Awareness sessions completed by Dec 2015</li> </ul>

## Leedswatch CCTV/Security (Safer Leeds) Plan on Page (2015/16)

Focus	Core Business	Service Measures
<b>Shared Priority ~ Promoting community tolerance and respect</b>		
<ul style="list-style-type: none"> <li>❖ <i>Prevent nuisance and anti-social behaviours</i></li> </ul>	<ul style="list-style-type: none"> <li>➔ Improved information sharing in relation to existing ASB cases with LASBT</li> <li>➔ Improved information sharing with LCC enforcement teams</li> <li>➔ Residents of Multi storey Blocks feel safer</li> <li>➔ Support the customer contact centre with the handling of noise nuisance complaints</li> </ul>	<ul style="list-style-type: none"> <li>▪ <i>No. of ASB cases resolved using CCTV evidence</i></li> <li>▪ <i>Increase in number of FPN's issued as a result of evidence from CCTV/Security.</i></li> <li>▪ <i>No. of incidents logged by Parkswatch staff in relation to ASB</i></li> <li>▪ <i>No. of Leedswatch staff receiving training on tenancy breaches</i></li> <li>▪ <i>Installation of CCTV scheme in West of the city</i></li> <li>▪ <i>Reduction in number of complaints relating to Leedswatch handling of noise nuisance complaints</i></li> </ul>
<b>Shared Priority ~ Keeping people safe from harm</b>		
<ul style="list-style-type: none"> <li>❖ <i>Protect children and adults from sexual exploitation</i></li> <li>❖ <i>Reduce incidents of domestic Violence and Abuse</i></li> <li>❖ <i>Keeping people safe</i></li> </ul>	<ul style="list-style-type: none"> <li>➔ Improved awareness of CSE related issues amongst Leedswatch staff</li> <li>➔ Support the detection of Mispers</li> <li>➔ Improved understanding of impacts and reporting routes to support a reduction in repeat DV&amp;A</li> <li>➔ LCC lone workers are supported and feel safe</li> <li>➔ Vulnerable elderly people are kept safe</li> <li>➔ Pro-active monitoring of crime/ASB hotpots</li> </ul>	<ul style="list-style-type: none"> <li>▪ <i>No. of CSE related awareness sessions taking place.</i></li> <li>▪ <i>Improved intelligence picture to support CSE investigations from CCTV/Security.</i></li> <li>▪ <i>No. of Mispers reported to Leedswatch service</i></li> <li>▪ <i>% of Mispers reported where CCTV/Security have contributed to the detection of vulnerable individuals</i></li> <li>▪ <i>Achieve DV Charter Mark</i></li> <li>▪ <i>Number of lone worker checks by Control Room staff</i></li> <li>▪ <i>No. of Care Ring alarms responded to (short term)</i></li> <li>▪ <i>No of referral to other WYP/LASBT in relation to localities of concern</i></li> </ul>
<b>Shared Priority ~ Protecting property and the rights of citizens</b>		
<ul style="list-style-type: none"> <li>❖ <i>Prevent victimisation from acquisitive crime</i></li> <li>❖ <i>Keeping public assets safe</i></li> </ul>	<ul style="list-style-type: none"> <li>➔ Improve response to support victims of acquisitive crime</li> <li>➔ Council buildings are kept safe and secure</li> </ul>	<ul style="list-style-type: none"> <li>▪ <i>No. of Optimal products shared.</i></li> <li>▪ <i>No. of briefings provided by WYP to Leedswatch staff re. Acquisitive crime.</i></li> <li>▪ <i>CCTV evidence submitted to support acquisitive crime investigations.</i></li> <li>▪ <i>No. of alarms handled.</i></li> <li>▪ <i>No. of alarms responded to</i></li> </ul>

## Police Team (Safer Leeds) ~ Plan on a Page (2015/16)

Focus	Core Business	Service Measures
<b>Shared Priority ~ Promoting community tolerance and respect</b>		
<ul style="list-style-type: none"> <li>❖ Prevent nuisance and anti-social behaviours</li> <li>❖ Address Community Tensions, Hate Crime, &amp; Extremism</li> <li>❖ Reduce the effects of drugs and alcohol on crime and ASB</li> </ul>	<ul style="list-style-type: none"> <li>❖ Review ASB process to maximise prevention &amp; enforcement activity, with a focus on begging and rough sleeping</li> <li>❖ Re-define and re-structure the PCSOs role within partnership working arrangements</li> <li>❖ Re-design the Prevent &amp; Channel delivery programmes and create a Leeds Prevent Hub</li> <li>❖ Enhance programmes to tackle ASB issues amongst the gypsy traveller communities</li> <li>❖ Implement a refreshed delivery plan to address issues surrounding new psychoactive substances</li> <li>❖ Maximise joint working by integrating the police Licensing Team within Safer Leeds/ LCC structures</li> </ul>	<ul style="list-style-type: none"> <li>❖ New/revised process in place by Dec 2015</li> <li>❖ Structure and plans in place by Sept 2015</li> <li>❖ Prevent Hub fully operational by Sept 2015</li> <li>❖ No./ % of programmes delivering positive outcomes</li> <li>❖ Plans devised and fully implemented by March 2016</li> </ul>
<b>Shared Priority ~ Keeping people safe from harm~ what we will do</b>		
<ul style="list-style-type: none"> <li>❖ Protect children and adults from sexual exploitation and violence</li> <li>❖ Provide appropriate support for victims and offenders with mental health needs</li> </ul>	<ul style="list-style-type: none"> <li>❖ Develop internal and external safeguarding communication pathways with the SSP</li> <li>❖ Develop the process, with partners, whereby children involved in the criminal justice process with mental health/ behavioural issues, have quality risk assessments and advanced care plans</li> <li>❖ Facilitate the accreditation of the DV&amp;A charter mark for GATE</li> <li>❖ Review and revise police and partner processes relating to service delivery to people with mental health needs</li> </ul>	<ul style="list-style-type: none"> <li>❖ Implement pathways by Dec 2015</li> <li>❖ Process agreed and operational by March 2016</li> <li>❖ Accreditation awarded by Dec 2015</li> <li>❖ Reduction in no. of individuals held in custody under section 136 of the Mental Health Act</li> </ul>
<b>Shared Priority ~ Protecting property and the rights of citizens</b>		
<ul style="list-style-type: none"> <li>❖ Early identification and interventions for those at risk of becoming involved in criminality</li> <li>❖ Break cycles of offending</li> </ul>	<ul style="list-style-type: none"> <li>❖ Maximise the use of Restorative Practice by Police Officers/ Staff working with C&amp;YP</li> <li>❖ Ensure Officers at a PWA level are fully engaged and proactively managing families assigned as part of the Families First cohort</li> <li>❖ Re-design the Safer Schools Partnership and re-define the role of SSOs</li> <li>❖ Create a child focussed environment for C&amp;YP in police custody</li> <li>❖ Maximise information exchange between WYP and LeedsWatch for the prevention and detection of crime</li> <li>❖ Manage the implementation of a new ANPR system</li> </ul>	<ul style="list-style-type: none"> <li>❖ No./ % of Police Officers/ Staff trained during 2015/16</li> <li>❖ New design implemented by March 2016</li> <li>❖ No. of 'top 10' families fully engaged during 2015/16</li> <li>❖ Plans fully operational by March 2016</li> <li>❖ New ANPR system in place by March 2016</li> </ul>

## Domestic Violence Team (Safer Leeds) ~ Plan on a Page (2015/16)

Focus	Core Business	Service Measures
<b>Shared Priority ~ Changing attitudes and perceptions (individuals and communities)</b>		
<ul style="list-style-type: none"> <li>❖ Children, young people and adults have a better understanding of DV&amp;A</li> </ul>	<ul style="list-style-type: none"> <li>❖ Support a network of DV Champions/ Ambassadors across the city</li> <li>❖ Develop a network of LCC HR champions.</li> <li>❖ Enhance the City Council's White Ribbon status</li> <li>❖ Support the development of locality based DV action plans</li> <li>❖ Support the development and delivery of a DV communication and marketing plan.</li> </ul>	<ul style="list-style-type: none"> <li>❖ No of champions trained.</li> <li>❖ No of champions per directorate.</li> <li>❖ No /% increase in WR pledges</li> <li>❖ 4 locality plans in place and quality assured through the year.</li> <li>❖ %change in attitudes / opinion.</li> </ul>
<b>Shared Priority ~ Supporting victims (adults, children and families)</b>		
<ul style="list-style-type: none"> <li>❖ People are supported earlier, get support they need, make lasting change</li> </ul>	<ul style="list-style-type: none"> <li>❖ Deliver the CSP's statutory responsibility ~ undertaking DHRs in a consistent and timely manner; ensuring lessons learned are fully integrated into service improvements and monitoring arrangements.</li> <li>❖ Respond to service development issues identified or emerging from the Front Door Safeguarding Hub and breakthrough project.</li> <li>❖ Introduce a 'routine enquiry' pilot initiative in GP practices, to promote early identification and timely intervention for women</li> </ul>	<ul style="list-style-type: none"> <li>❖ No / % / QA and monitoring arrangements to be agreed.</li> <li>❖ Completion of tasks reported to DV and FDSH boards.</li> <li>❖ Pilot complete and reviewed by March 2106</li> </ul>
<b>Shared Priority ~ Challenging behaviours (working with perpetrators)</b>		
<ul style="list-style-type: none"> <li>❖ People are challenged and supported to change their behaviour and take personal responsibility</li> </ul>	<ul style="list-style-type: none"> <li>❖ Continue to deliver, develop and evaluate the Caring Dads programme.</li> <li>❖ Review future viability of the programme.</li> <li>❖ Support the local implementation of the PCC's perpetrator programme.</li> <li>❖ Roll out training offer on working with male perpetrators of domestic violence.</li> </ul>	<ul style="list-style-type: none"> <li>❖ No/% reduction in abusive behaviour from participants post completion</li> <li>❖ Review undertaken by August 2015</li> <li>❖ No of programmes supported</li> <li>❖ No of services/ participants trained.</li> </ul>
<b>Shared Priority ~ Enabling Effective Change (workforce &amp; organisational response)</b>		
<ul style="list-style-type: none"> <li>❖ The workforce has the capacity and confidence to respond appropriately and timely</li> </ul>	<ul style="list-style-type: none"> <li>❖ Promote and enhance the DV Quality Mark to raise service standards across the public, private and third sector.</li> <li>❖ Target delivery of the DV Quality Mark in the following sectors: Organisations named in a DHR action plan, Health Economy, Business and the Private Sector, Children's Workforce.</li> <li>❖ Implement a new DV team staff structure to deliver against statutory duties and strategic priorities.</li> </ul>	<ul style="list-style-type: none"> <li>❖ No of DHR named services quality assured.</li> <li>❖ No of NHS Service areas quality assured.</li> <li>❖ No of businesses quality assured.</li> <li>❖ No of clusters quality assured.</li> <li>❖ New structure in place March 2016</li> </ul>

## Locality Programme (Safer Leeds) ~ Plan on a Page (2015/16)

Focus	Core Business	Measures
<b>Shared Priority ~ Promoting community tolerance and respect</b>		
<ul style="list-style-type: none"> <li>❖ Prevent nuisance and anti-social behaviours</li> <li>❖ Reduce the aggravating effects of alcohol and drugs on crime and ASB</li> <li>❖ Reduce the occurrence and impact of Hate Crime</li> <li>❖ Protect and prevent individuals and communities from becoming involved in extremist behaviour</li> </ul>	<ul style="list-style-type: none"> <li>➔ Involvement in delivery of local multi-agency tasking meetings</li> <li>➔ Joint initiatives and operations with Police, LASBT and other partners to tackle problem areas within localities</li> <li>➔ Promote new drug and alcohol service within localities</li> <li>➔ Improved responses to victims of hate crime</li> <li>➔ Support the delivery of the Prevent Duty</li> <li>➔ Raise awareness within communities of the threats and risks associated with extremism</li> <li>➔ Support vulnerable individuals</li> </ul>	<ul style="list-style-type: none"> <li>▪ SMART tasking action plans produced that are tasked focused.</li> <li>▪ Secure 'Purple Flag' status for night time economy.</li> <li>▪ No. of Hate Crime victims supported through local MARAC's (LASBT measure)</li> <li>▪ No. of WRAP sessions delivered</li> <li>▪ No. of institutions aware of channel referral procedures</li> <li>▪ Reduction in alcohol related assault admissions to A&amp;E</li> </ul>
<b>Shared Priority ~ Keeping people safe from harm</b>		
<ul style="list-style-type: none"> <li>❖ Prevent domestic violence &amp; abuse for those at risk</li> <li>❖ Protect children and adults from sexual exploitation</li> </ul>	<ul style="list-style-type: none"> <li>➔ Raise awareness of new Front Door Safeguarding Hub across localities</li> <li>➔ Promote the DV Charter Mark across localities</li> <li>➔ Dissemination of DHR lessons learnt across localities</li> <li>➔ Raise awareness of the risks and warning signs associated with CSE amongst local communities</li> </ul>	<ul style="list-style-type: none"> <li>▪ Reduction in DV&amp;A incidents with repeat victims</li> <li>▪ No. of local agencies successfully adopting the DV charter mark</li> <li>▪ No. of CSE awareness sessions delivered to local practitioners/communities</li> <li>▪ No. Targeted multi agency CSE projects / actions delivered</li> </ul>
<b>Shared Priority ~ Protecting property and the rights of citizens</b>		
<ul style="list-style-type: none"> <li>❖ Sustain improvements in domestic burglary</li> <li>❖ Early identification and interventions for those at risk of becoming involved in criminality</li> </ul>	<ul style="list-style-type: none"> <li>➔ Reduction in acquisitive crime (with a focus on burglary)</li> <li>➔ Reduction in first time entrants into the youth justice system</li> </ul>	<ul style="list-style-type: none"> <li>▪ No of crime prevention training sessions implemented</li> <li>▪ Implementation of Safer Leeds Homes standards in pilot areas for landlords and agents.</li> <li>▪ Improve 'real time' information/intelligence sharing across agencies to address offending behaviour</li> <li>▪ No. of YOS and Youth Services, early intervention projects delivered</li> </ul>

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Report author: Angela Brogden  
Tel: 247 4553

## Report of Head of Scrutiny and Member Development

### Report to Scrutiny Board (Environment and Housing)

**Date: 13 October 2015**

**Subject: Work Schedule**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. The Board's work schedule is attached as appendix 1. This will be subject to change throughout the municipal year.
2. Also attached at appendix 2 and 3 are the minutes of the Executive Board meeting held on 23 September 2015 and the minutes of the Tenant Scrutiny Board meeting held on 2<sup>nd</sup> September 2015.

### Recommendation

3. Members are asked to consider the work schedule and make amendments as appropriate.

### Background documents<sup>1</sup>

4. None used

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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## Scrutiny Board (Environment and Housing) Work Schedule for 2015/2016 Municipal Year

Schedule of meetings/visits during 2015/16			
June		July	August
		Refreshed Safer Leeds Strategy 2015-2016 SB 21/07/15 @ 1.30 pm	
<b>General Briefings</b>	Scrutiny Board Terms of Reference and Sources of Work SB 30/06/15 @ 1.30 pm  Crime and Disorder Scrutiny in Leeds SB 30/06/15 @ 1.30 pm	Director of Environment and Housing Officer Delegations SB 21/07/15 @ 1.30 pm	
<b>Budget and Policy Framework/Pre-decision Scrutiny</b>			
<b>Recommendation Tracking</b>			
<b>Performance Monitoring</b>		General performance update SB 21/07/15 @ 1.30 pm	

## Scrutiny Board (Environment and Housing) Work Schedule for 2015/2016 Municipal Year

Schedule of meetings/visits during 2015/16		
September	October	November
Housing Theme	Community Safety Theme	Environment Theme
<p>To consider the following matters:</p> <ul style="list-style-type: none"> <li>• The HRA growth programme with a focus on HRA council house programme and use of Right To Buy receipts.</li> <li>• Progress with the Empty Homes Strategy.</li> <li>• Standards within the Private Rented Sector.</li> <li>• Estate Management arrangements.</li> <li>• Local Lettings Policy.</li> <li>• Enforcement of tenancy agreements.</li> <li>• Briefings on housing management forums.</li> <li>• Temporary accommodation.</li> </ul> <p>SB 15/09/15 @ 1.30 pm</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> <li>• The role of Police Community Support Officers within the context of new integrated partnership working models, particularly within localities, and future budget pressures.</li> <li>• Improving understanding of the significance of safeguarding issues linked to human trafficking, to help develop an effective multi-agency response.</li> <li>• Tackling prostitution in Leeds from a multi-sector perspective.</li> <li>• Understanding the scope of the city's powers in response to tackling legal highs.</li> <li>• The role and funding of LeedsWatch</li> </ul> <p>SB 13/10/15 @ 1.30 pm</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> <li>• Recycling – addressing low participation rates in existing AWC areas and viable options for non-AWC areas across the city.</li> <li>• The city's Waste Strategy.</li> <li>• Managing waste in high rise properties.</li> </ul> <p>SB 17/11/15 @ 1.30 pm</p>
<b>General Briefings</b>		
<b>Budget and Policy Framework/Pre-decision Scrutiny</b>		Leeds Lettings Policy proposals SB 17/11/15 @ 1.30 pm
<b>Recommendation Tracking</b>	Tackling Domestic Violence SB 13/10/15 @ 1.30 pm	Peckfield Landfill Site SB 17/11/15 @ 1.30 pm
<b>Performance Monitoring</b>		General performance update SB 17/11/15 @ 1.30 pm

## Scrutiny Board (Environment and Housing) Work Schedule for 2015/2016 Municipal Year

Schedule of meetings/visits during 2015/16		
December	January	February
Housing Theme	Community Safety Theme	Environment Theme
<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> <li>• The HRA growth programme with a focus on HRA council house programme and use of Right To Buy receipts.</li> <li>• Progress with the Empty Homes Strategy.</li> <li>• Standards within the Private Rented Sector.</li> <li>• Estate Management arrangements.</li> <li>• Local Lettings Policy.</li> <li>• Enforcement of tenancy agreements.</li> <li>• Briefings on housing management forums.</li> <li>• Temporary accommodation.</li> <li>• Potential implications of the West Yorkshire Combined Authority role and Devolution Agenda on local housing decision-making.</li> </ul> <p>SB 8/12/15 @ 1.30 pm</p>	<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> <li>• The role of Police Community Support Officers within the context of new integrated partnership working models, particularly within localities, and future budget pressures.</li> <li>• Improving understanding of the significance of safeguarding issues linked to human trafficking, to help develop an effective multi-agency response.</li> <li>• Tackling prostitution in Leeds from a multi-sector perspective.</li> <li>• Understanding the scope of the city's powers in response to tackling legal highs.</li> </ul> <p>SB 12/01/16 @ 1.30 pm</p>	<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> <li>• Recycling – addressing low participation rates in existing AWC areas and exploring viable options for non-AWC areas across the city.</li> <li>• The city's Waste Strategy.</li> </ul> <p>SB 02/02/16 @ 1.30 pm</p>
<b>General Briefings</b>		
<b>Budget and Policy Framework/Pre-decision Scrutiny</b>		
<b>Recommendation Tracking</b>		
<b>Performance Monitoring</b>		General performance update SB 02/02/16 @ 1.30 pm

## Scrutiny Board (Environment and Housing) Work Schedule for 2015/2016 Municipal Year

Schedule of meetings/visits during 2015/16		
March	April	May (tbc)
Housing Theme	Environment Theme	
<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> <li>• The HRA growth programme with a focus on HRA council house programme and use of Right To Buy receipts.</li> <li>• Progress with the Empty Homes Strategy</li> <li>• Standards within the Private Rented Sector</li> <li>• Estate Management arrangements</li> <li>• Local Lettings Policy</li> <li>• Enforcement of tenancy agreements</li> <li>• Briefings on housing management forums</li> <li>• Temporary accommodation</li> <li>• Potential implications of the West Yorkshire Combined Authority role and Devolution Agenda on local housing decision-making.</li> </ul> <p>SB 22/03/16 @ 1.30 pm</p>	<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> <li>• Recycling – addressing low participation rates in existing AWC areas and exploring viable options for non-AWC areas across the city.</li> <li>• The city's Waste Strategy.</li> </ul> <p>SB 12/04/16 @ 1.30 pm</p>	
<b>General Briefings</b>		General performance update SB 12/04/16 @ 1.30 pm
<b>Budget and Policy Framework/Pre-decision Scrutiny</b>		
<b>Recommendation Tracking</b>		
<b>Performance monitoring</b>		

## EXECUTIVE BOARD

WEDNESDAY, 23RD SEPTEMBER, 2015

**PRESENT:** Councillor L Yeadon in the Chair

Councillors D Coupar, M Dobson, J Lewis,  
R Lewis and L Mulherin

**SUBSTITUTE MEMBERS:** Councillors J Bentley and J Procter

**APOLOGIES:** Councillors J Blake, A Carter, S Golton and M Rafique

**35 Chair of the Meeting**

In accordance with Executive and Decision Making Procedure Rule 3.1.5, in the absence of Councillor Blake who had submitted her apologies for absence from the meeting, Councillor Yeadon presided as Chair of the Board for the duration of the meeting.

**36 Substitute Member**

Under the terms of Executive and Decision Making Procedure Rule 3.1.6, Councillors J Procter and J Bentley were invited to attend the meeting on behalf of Councillors A Carter and Golton respectively, who had submitted their apologies for absence from the meeting.

**37 Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 1 to the report entitled, 'Redevelopment of Kirkstall Road Household Waste Recycling Site and Transfer Station', referred to in Minute No. 47 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained within the submitted appendix contains the price evaluation scores for each of the tenderers, and which therefore relates to the financial or business affairs of each of the tenderers. Keeping this information exempt from publication also relates to the business affairs of the Council, where the disclosure of such information could damage confidence in the Council's procurement processes. Consequently, it is considered that the public interest in maintaining the exemption from publication outweighs the public interest in disclosing the information.

**38 Declaration of Disclosable Pecuniary Interests**  
There were no declarations of Disclosable Pecuniary Interests made at the meeting.

**39 Minutes**  
**RESOLVED** – That the minutes of the meeting held on 15<sup>th</sup> July 2015 be approved as a correct record.

## **HEALTH, WELLBEING AND ADULTS**

**40 Delivering the Better Lives Strategy in Leeds - Proposed Next Steps - Progress Report**

Further to Minute No. 104, 19<sup>th</sup> November 2014, the Director of Adult Social Services submitted a report which provided an account of the further work which had been undertaken in support of the “Delivering the Better Lives Strategy in Leeds – Proposed Next Steps”. The report identified the progress which had been made since November 2014 when the Board previously considered the matter, and which also sought approval to proceed with further proposals, including the structure of the proposed consultation process.

Members noted that the purpose of the submitted report was to gain the Board’s approval to undertake a consultation exercise on the proposals detailed, with assurances being provided that such consultation would be genuine, comprehensive and would involve all relevant parties.

Furthermore, it was emphasised that whilst noting the significant reduction in the Council’s budget over the last five years, the aim was to ensure that modern, personalised services were offered which provided the individual with a range of choices and enabled them to maintain their independence for as long as possible. Also, it was highlighted that should any actions be implemented following the consultation period, the Council guarantees that individuals affected would have the same level of service, that there is sufficient residential care provision in the city and that the Council would support all relevant parties throughout the accompanying processes.

Responding to a Member’s enquiry, it was reiterated that current and projected figures indicated that there were sufficient levels of residential care provision to meet demand in Leeds. Furthermore, Members were also provided with information on the work which had been undertaken on the viability of alternative models of provision.

### **RESOLVED –**

- (a) That the work which has been undertaken in compliance with the requirements of the agreement given by the Executive Board on 19<sup>th</sup> November 2014, be noted;
- (b) That the following proposals be agreed:-
  - (i) To begin consultation on the recommended proposals to decommission the three remaining care homes (Middlecross, Siegen Manor and The Green) and associated day centres

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to be held on Wednesday, 21<sup>st</sup> October, 2015



(Middlecross, Siegen Manor and The Green) and Springfield day centre for older people, with consultation on these services commencing on 1st October 2015 and being completed on 23<sup>rd</sup> December 2015. (It was noted that the related recommendation within the report remained unchanged from that which featured in the November 2014 report);

- (ii) To begin consultation on the recommended proposal to decommission Radcliffe Lane Day Centre, with consultation taking place in the same timescale as the services listed above. (It was noted that the related recommendation within the report had been altered from that which featured in the November 2014 report, with explanatory details set out at sections 3.36-3.41 of the submitted report);
- (iii) To consult on the proposal to remodel Wykebeck Valley day centre over time as a complex needs hub for the East of the city, taking a phased approach to accommodate the needs of existing and future customers, with consultation taking place in the same timescale as the services listed above. (It was noted that the related recommendation within the report had been altered from that which featured in the November 2014 report, with explanatory details set out at sections 3.42-3.45 of the submitted report);
- (iv) To continue and complete the review of the Council's long term community support service (home care) which is currently underway;
- (v) That officers be asked to submit a further report to Executive Board in Spring 2016 detailing the outcomes from the consultation process on the proposals outlined in the submitted report and in relation to the outcomes from the review of options for the residual Community Support Service and making further recommendations in relation to the next steps;
- (vi) To note that a further report has been submitted to the Executive Board that sets out proposals in relation to Frederick Hurdle and Apna Day Centres (Minute No. 53 refers);
- (vii) To note that the lead officer responsible for the implementation of such matters is the Director of Adult Social Services.

(At the conclusion of this item, the meeting was adjourned at 1.25 p.m., and subsequently reconvened at 1.35 p.m.)

## **CHILDREN AND FAMILIES**

### **41 Outcome of consultation to increase Primary School Places in Pudsey/Swinnow**

The Director of Children's Services, the Director of City Development and the Deputy Chief Executive submitted a joint report on proposals which related to the Local Authority's duty to ensure sufficiency of school places. Specifically, the report made reference to the outcome of the consultation exercise which had been undertaken on proposals to expand primary school provision at Park Spring Primary School, and sought permission to publish a statutory notice in respect of such proposals.

#### **RESOLVED –**

- (a) That the publication of a Statutory Notice to expand Park Spring Primary School from a capacity of 315 pupils to 420 pupils, with an increase in the admission number from 45 to 60, with effect from September 2017, be approved;
- (b) That it be noted that the responsible officer for the implementation of such matters is the Capacity Planning and Sufficiency Lead.

### **42 Outcome of statutory notices on proposals to expand secondary provision at Roundhay Through-School**

Further to Minute No. 10, 24<sup>th</sup> June 2015, the Director of Children's Services, the Director of City Development and the Deputy Chief Executive submitted a joint report detailing the outcomes from the publication of statutory notices regarding proposals to expand secondary provision at Roundhay Through-School and which sought approval to implement such expansion.

Responding to an enquiry, Members were advised that the school's Board of Governors had considered and agreed to the proposals.

#### **RESOLVED –**

- (a) That changes to Roundhay Through-School by increasing its capacity from 1250 pupils to 1500 pupils in years 7 – 11, with an increase in the cohort sizes from 250 to 300, with effect from September 2017, be approved;
- (b) That the increase to the year 7 admissions number in 2017 and 2018 to 300, then its reduction to 240 in 2019, be approved, given that the primary children are already on the roll of the school and the admission number is the number of additional children from other primary schools that would be admitted;
- (c) That it be noted that the responsible officer for the implementation of such matters is the Head of Learning Systems.

## **COMMUNITIES**

### **43 Migration and Refugee Update**

The Assistant Chief Executive (Citizens and Communities) submitted a report which provided an update on a range of issues relating to migration in Leeds as well as Leeds' response to the current Middle East refugee crisis. In addition, the report provided context on migration and asylum issues as they historically and presently affected the demography of the city as well as responding to the current refugee crisis.

Responding to a Member's enquiry, it was confirmed that the proposed use of up to £100,000 of local welfare scheme funding to support third sector organisations in dealing with capacity challenges would not impact upon the delivery of the Council's welfare service provision. Furthermore, it was noted that the Council would continue to work in partnership with the third sector in order to ensure that the outcomes provided by such organisations were maximised.

A discussion then took place on the detail of the Council's response to the Home Office's consultation paper: 'Reforming Support for Failed Asylum Seekers and other Illegal Migrants'.

#### **RESOLVED –**

- (a) That the Assistant Chief Executive (Citizens and Communities) be authorised to liaise with Home Office colleagues in order to seek to agree the terms and funding arrangements for the relocation of up to 200 Syrian refugees in Leeds over the next two years;
- (b) That the Board endorse the use of up to £100,000 of local welfare scheme funding in order to support third sector organisations in dealing with current capacity challenges, with the Assistant Chief Executive (Citizens and Communities) agreeing specific proposals in consultation with the relevant Executive Member.

### **44 Future Policy Direction for the Regulation of the Private Rented Sector and tackling empty homes**

The Director of Environment and Housing submitted a report presenting the issues currently affecting the Private Rented Sector (PRS) in Leeds, and outlined a number of potential policy directions in this area. Furthermore, the report responded to the deputation presented to the 1<sup>st</sup> April 2015 Council meeting by the Trade Unionist and Socialist Coalition (TUSC) regarding private sector housing and letting agencies.

In discussing the available options for the regulation of the private rented sector, and also the emerging issue of properties being purchased as part of the 'Right to Buy' initiative and subsequently being privately rented, it was noted that comments made by Members would be taken into consideration as such matters were progressed.

**RESOLVED** – That the Director of Environment and Housing be requested to report back to the February 2016 Executive Board on the development of a range of options for the improvement and the regulation of the PRS in Leeds, specifically:-

- (i) A self-regulation agreement with members of Accreditation Schemes;
- (ii) Establishing a “Rogue Landlord” unit;
- (iii) Lobbying government for changes to the operation of Housing Benefit or Universal Credit within the sector;
- (iv) Refining the approach to prosecutions of failing landlords;
- (v) Establishing an “Ethical Lettings Agency”; and
- (vi) Targeting the Leeds Neighbourhood Approach (LNA) within a Neighbourhood Improvement programme.

**45 Approval to grant thirteen 99 year leases at less than best consideration to Leeds Action to Create Homes (LATCH)**

Further to Minute No. 35, 4<sup>th</sup> July 2007, the Director of Environment and Housing submitted a report which sought approval to surrender 13 existing leases and grant 99-year leases at ‘less than best’ consideration to LATCH (Leeds Action to Create Homes). The report detailed how this would enable LATCH to secure additional finances in order to undertake a programme of acquisition and refurbishment of privately owned empty properties across the city.

Responding to a Member’s enquiry, officers undertook to ensure that the Council would work with the relevant organisations in order to ensure that any properties involved in this and similar schemes would be brought back into use within a specified timescale.

**RESOLVED –**

- (a) That a recommendation to surrender 13 existing leases to LATCH, be approved;
- (b) That approval be given to enter into new 99-year Leases at ‘Less Than Best’ consideration in order to enable LATCH to secure additional finances and enter into a programme of acquisition and renovation of empty properties in Leeds;
- (c) That the necessary authority be delegated to the Director of City Development in order to approve the terms of the new leases at ‘Less than Best’ consideration, based upon a peppercorn rent calculated at £1 per annum per property by January 2016.

**ENVIRONMENTAL PROTECTION AND COMMUNITY SAFETY**

**46 Draft Safer Leeds Strategy 2015/16**

The Director of Environment and Housing submitted a report which presented the draft Safer Leeds Strategy for 2015-2016 for the Board’s consideration and support, prior to the Strategy being submitted for the purposes of formal approval to the meeting of full Council on 11<sup>th</sup> November 2015.

Responding to a Member's enquiry, the Board was advised that although the issue of road safety was not included within the strategy, it did feature within the West Yorkshire Local Transport Plan, and it was emphasised that collaborative work between relevant partners would continue in order promote all aspects of the issue.

**RESOLVED** – That the draft Safer Leeds Strategy be supported as the city's Crime and Disorder Strategy for 2015-16, and that the Strategy be submitted to full Council on 11th November 2015 for the purposes of approval.

(In accordance with the Council's Executive and Decision Making Procedure Rules, the matters referred to within this minute were not eligible for Call In as the power to Call In decisions does not extend to those decisions made in accordance with the Budget and Framework Procedure Rules, which includes the resolution above)

#### **47 Redevelopment of Kirkstall Road Household Waste Recycling Site and Transfer Station**

Further to Minute No. 217, 5<sup>th</sup> March 2014, the Director of Environment and Housing submitted a report which sought approval to proceed with the redevelopment of the Kirkstall Road recycling site. The report highlighted how the proposed scheme would provide major enhancements to recycling facilities and services for residents in this area of the city, and which aimed to support a further increase in recycling performance.

The submitted report and the exempt appendix provided Members with details of 2 options: Option 1 included the development of a 're-use shop' within the project, whilst Option 2 excluded it.

Members discussed the updated costings and the factors which had led them to be revised.

Following consideration of Appendix 1 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

#### **RESOLVED –**

- (a) That the appointment of the preferred contractor, to complete the design and carry out construction of the proposed Kirkstall Road recycling site, in accordance with the details contained within the submitted exempt appendix 1 (i.e. Option 1 - including the development of a re-use shop), be approved;
- (b) That a further injection into Capital Scheme No. 16169 of £943k, to be funded through a combination of additional unsupported borrowing and grant, be approved, giving a total approved budget of £5.243m;
- (c) That authority to spend up to a total of £5.243m on the re-development of Kirkstall Road recycling site be approved;

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to be held on Wednesday, 21st October, 2015

- (d) That the necessary authority be delegated to the Director of Environment and Housing in order to approve the completion of the contract award, and to take any necessary action associated with the contract and/or contract award.

## **ECONOMY AND CULTURE**

### **48 Best Council Plan - Strong Economy and Compassionate City**

Further to Minute No. 30, 15<sup>th</sup> July 2015, the Deputy Chief Executive submitted a report which sought agreement to a renewed ambition for Leeds. In doing so, the report presented the draft 'best city' outcomes and the updated breakthrough projects, which would inform the 2016/17 Best Council Plan together with the Council's financial strategy, and which would also aim to build upon the progress previously reported to the Board.

Responding to Members' enquiries, it was emphasised that focus would be placed upon the delivery of the ambitions presented within the submitted document, and that Members would be kept informed of the progress being made against such ambitions.

### **RESOLVED –**

- (a) That a renewed ambition for Leeds: to be the 'best city', as set out in the '*Vision for Leeds 2011-30*' be agreed, which means that it must be a compassionate, caring place that helps all of its residents contribute to and benefit from the effects of economy growth, thereby tackling poverty and reducing the range of inequalities that still exist;
- (b) That the draft 'best city' outcomes and updated 'breakthrough projects', as presented at Appendix 1 to the submitted report be noted, which are in support of the twin aims of Leeds having a 'strong economy' and being a 'compassionate city'. It also be noted that these will be finalised in the coming months through developing the 2016/17 Best Council Plan and aligned budget, both of which are scheduled to be presented to the Board in February 2016.
- (c) That it be noted that the officers responsible for such matters are the Chief Executive (for the Best Council Plan) and the Deputy Chief Executive (for the Council budget).

## **RESOURCES AND STRATEGY**

### **49 Financial Health Monitoring 2015/16 – Month 4**

The Deputy Chief Executive submitted a report presenting the Council's projected financial health position after 4 months of the 2015/16 financial year. Furthermore, the submitted report sought approval of the proposed changes to the budget and the associated savings detailed at Appendix 2, in order to reflect the potential reduction in the Public Health grant. Finally, the report provided an update on the Council's procurement activity during the first quarter of the financial year.

Responding to an enquiry, the Board received an update on the factors which had led to the current forecasting of a year-end overspend within the Children's Services directorate, together with the actions being taken to address it.

Members also received an update on the current position regarding the national in-year reduction in Public Health grant, and in relation to this, discussed the details within Appendix 2, which presented proposals to change the budget and make savings in order to accommodate such a grant reduction.

Responding to a Member's enquiry, the Board was advised that dialogue with the Home Office would continue, both on the collaborative work which the Council was undertaking to assist with the current refugee crisis and also in respect of associated Government funding to support such work.

**RESOLVED –**

- (a) That the projected financial position of the Authority for 2015/16 be noted;
- (b) That in line with the Budget and Policy framework, approval be given to the changes to the budget in order to reflect the potential reduction to the Public Health grant, together with the proposed savings, as outlined in Appendix 2 of the submitted report, which are subject to confirmation of the final in-year grant, and which are for implementation by the Director of Public Health in line with the Council's decision-making processes.

**50 Paying a Real Living Wage**

The Deputy Chief Executive submitted a report which recommended that the Council established a real Living Wage for staff of £8.01 per hour from 1st April 2016, in line with the West Yorkshire Combined Authorities' Low Pay Charter, which the Council signed up to in April 2015 (Minute No. 191 of Executive Board, 22<sup>nd</sup> April 2015 refers).

Responding to an enquiry, it was confirmed that the real Living Wage initiative would apply to all staff, other than in exceptional circumstances, and would not include an age threshold.

In addition, Members noted the estimated financial impact that the establishment of the real Living Wage would have upon schools, and received information on the dialogue which continued with schools, together with other partners, on the wider implications of the initiative.

**RESOLVED –**

- (a) That it be noted that Council staff will be paid a real Living Wage at £8.01 per hour from 1<sup>st</sup> April 2016;

- (b) That the budget strategy be developed in order to accommodate this, with the minimum pay rate being annually reviewed as part of the budget strategy, and with increases being considered in terms of affordability, impact on pay structures and national pay settlements;
- (c) That it be noted that the Deputy Chief Executive is the responsible officer for the implementation of resolutions (a) and (b) (above);
- (d) That Leeds City Council engage with partners and the business community in Leeds in order to demonstrate how this change will help build a stronger economy and a compassionate city, with the Deputy Chief Executive reporting back to the Board on this, together with other key national developments regarding pay and benefit changes that affect low paid staff.

## **REGENERATION, TRANSPORT AND PLANNING**

### **51 Project to establish a Leeds domestic energy services company (LESCo)**

The Director of Environment and Housing submitted a report which introduced the underpinning concepts of the Leeds Domestic Energy Services Company (LESCo) project and which outlined the proposed next steps, with the intention of securing the support of the Executive Board to proceed as planned with the scheme. In addition, the report also focused upon some of the cross linkages and interdependencies that this project shared with the Council's wider objectives around the breakthrough projects programme.

The Board welcomed the proposals detailed within the submitted report. In addition, Members emphasised the importance of ensuring that there was transparency around the tariffs and offers provided by LESCo. Having noted that Council houses would be automatically switched to the new energy company during the voids process, it was suggested that consideration be given to the service being eventually extended to as wide a customer base as possible.

#### **RESOLVED –**

- (a) That the contents of the submitted report be noted;
- (b) That approval be given to the Council conducting an open competition in order to enable the identification of a suitable organisation to partner with, under formal contract;
- (c) That the necessary authority be delegated to the Director of Environment and Housing in order to conduct the competitive process referred to above, and also to negotiate and agree the resulting formal contract and all ancillary matters/documents.

### **52 Hunslet Riverside Regeneration Plan**

Further to Minute No. 19, 15<sup>th</sup> July 2015, the Director of City Development submitted a report outlining a proposed approach which aimed to secure the



regeneration of the Hunslet Riverside area. The report highlighted the scope of the opportunities available and the need for an agreed Regeneration Plan. Additionally, the report also identified how the Council proposed to use its' assets in order to support growth aspirations in the area.

**RESOLVED –**

- (a) That the principles as set out at section 3.7.1 of the submitted report be agreed, in order to guide the delivery of regeneration in the Hunslet Riverside area;
- (b) That approval be given for the Head of Regeneration to undertake stakeholder consultation and prepare a Regeneration Plan for Hunslet Riverside, with the associated matters being submitted to Executive Board in Spring 2016 for the purposes of approval.

**HEALTH, WELLBEING AND ADULTS**

**53 Delivering the Better Lives Strategy Adult Social Care - BME Day Services**

Further to Minute No. 104, 19<sup>th</sup> November 2014, the Director of Adult Social Services submitted a report providing an update on the progress made regarding consultation on the future of the Adult Social Care day centres for older people from Black and Minority Ethnic (BME) communities at Apna (Hyde Park & Woodhouse) and Frederick Hurdle (Chapel Allerton).

The report also provided details regarding the current and future demand for BME services and presented a number of potential options for the future delivery and management of the provision, all of which had been the subject of the associated consultation exercise.

Responding to a Member's enquiry, it was highlighted that as part of the Better Lives Strategy, the aspiration of re-designing this service model was to ensure that users were provided with a range of choices in terms of service provision.

**RESOLVED –**

- (a) That the outcomes of the extensive consultation exercise on the future delivery of services at Apna and Frederick Hurdle day centres, be noted;
- (b) That a two stage approach to service change be approved:
  - In Phase One between October 2015 and March 2016, the service model be re-designed in co-production with service users, carers, staff, and the wider communities working with ASC Commissioning;
  - Phase Two to involve the transition to the new service model and the services being managed by one or more external providers. This phase to take place between April and December 2016;

- (c) That the new service model and costs be confirmed as the detailed proposals are developed, which will be approved through a delegated decision when the new arrangements are finalised;
- (d) That approval be given to the existing approach continuing into the Commissioning phase of the project, whereby service users, carers, staff and the wider communities work in co-production with Leeds Adult Social Care in order to develop proposals for these services;
- (e) That it be noted that the lead officer responsible for the implementation of such matters is the Director of Adult Social Services.

**54 Director of Public Health Annual Report 2014/15**

The Director of Public Health submitted a report which provided a summary of the background, context and key issues from the Director's Annual Report 2014/15. Full copies of the Director's Annual report were also provided to Board Members for their consideration.

The Board noted the objectives of the Director's report: namely the health benefits of good urban design and also to ensure that communities were able to effectively contribute towards the planning process.

In addition, Members highlighted the importance of ensuring that the necessary infrastructure, including public health provision, accompanied new housing developments. Furthermore, the Board welcomed the aspiration of ensuring that communities and stakeholders were able to have greater input into the planning process, but highlighted how current procedures did not always help to facilitate this, and as a result suggested that representations could be made to Government on such matters.

**RESOLVED –**

- (a) That the contents of the submitted report be noted;
- (b) That the recommendations, as detailed within the Director of Public Health's Annual Report 2014/15, be supported;
- (c) That the Scrutiny Board (Adult Social Services, Public Health and NHS) be recommended to receive the Director of Public Health's Annual Report 2014/15.

**55 Endorsing the national "Mental Health Challenge"**

The Director of Public Health submitted a report regarding the national 'Mental Health Challenge', which provided the Board with the opportunity to consider the commitments lying behind the initiative, and to signal its commitment to this agenda by signing up to the 'challenge'.

On behalf of the Board, the Executive Member for Health, Wellbeing and Adults highlighted the importance of promoting good mental health and wellbeing in city's schools, colleges and workplaces, and also thanked all of

those who had participated in and contributed to the recent seminar attended by Elected Members on the issue of mental health.

Furthermore, the Chief Executive highlighted that as part of the activities of National Inclusion Week this week, he had addressed senior officers on such matters, with all senior officers adopting an 'inclusion objective'. It was highlighted that these activities, together with the recent Members' seminar and the consideration of such matters by Executive Board were all part of the proactive and co-ordinated approach being taken by the Council.

In conclusion, the Chief Executive offered to take up the role of lead officer for promoting the Mental Health Challenge in Leeds, alongside the Executive Member for Health, Wellbeing and Adults' role as Member Champion for this initiative.

**RESOLVED** – That the Executive Board endorse and sign up to the 'Mental Health Challenge' initiative.

**DATE OF PUBLICATION:** FRIDAY, 25<sup>TH</sup> SEPTEMBER 2015

**LAST DATE FOR CALL IN  
OF ELIGIBLE DECISIONS:** 5.00P.M., FRIDAY, 2<sup>ND</sup> OCTOBER 2015

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 5<sup>th</sup> October 2015)

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## TENANT SCRUTINY BOARD

WEDNESDAY, 2ND SEPTEMBER, 2015

**PRESENT:** John Gittos in the Chair

Sallie Bannatyne, Jim Fergusson, Olga Gailite, Michael Healey, Maddy Hunter, Roderic Morgan, Jane Wilson and Jackie Worthington

### 11 Chair's Opening Remarks

The Chair welcomed everyone in attendance, particularly Jane Wilson to her first Board meeting.

### 12 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

### 13 Late Items

The Board received a copy of the draft terms of reference for the Board's inquiry on the environment of estates.

The above information was not available at the time of agenda despatch, but was subsequently made available on the Council's website (Minute No. 18 refers).

### 14 Apologies for Absence

Apologies for absence were submitted by Christine Gregory and Peter Middleton.

### 15 Minutes - 1 July 2015

**RESOLVED** – That the minutes of the meeting held on 1 July 2015 be approved as a correct record.

### 16 Matters arising from the minutes

#### **Minute No. 8 – Tenant Scrutiny Board recommendations – Review of Annual Tenancy Visits (ATVs)**

The Board was advised that a detailed update on the mobile working pilot will be provided at the October meeting.

An update on the implementation of the Board's recommendations in relation to ATVs will be provided at the January meeting.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 7th October, 2015

The Board also discussed the addition of a further recommendation in relation to promoting tenant insurance as part of the ATV.

**RESOLVED –**

- (a) That the above updates be provided at the October and January Board meetings.
- (b) That an update on promoting tenant insurance as part of the ATV be provided at the January meeting.

**17 Chair's Update**

The Head of Scrutiny and Member Development submitted a report which provided the Chair of Tenant Scrutiny Board with an opportunity to update Board Members on some of the areas of work and activity since the July meeting.

The Chair updated the Board on his recent attendance at Environment and Housing Scrutiny Board which included a discussion about the deployment of Police Community Support Officers (PCSOs) across Leeds. Board Members were advised that the Environment and Housing Scrutiny Board had requested a breakdown of PCSOs across all Wards and it was suggested that the same breakdown be provided to Tenant Scrutiny Board.

**RESOLVED –** That the above request for information be provided.

**18 Draft terms of reference - Tenant Scrutiny Board Inquiry on Environment of Estates**

The Head of Scrutiny and Member Development submitted a report which introduced the Board's first piece of work on the environment of estates.

Draft terms of reference were presented at the meeting for formal approval.

The following were in attendance for this item:

- Susan Upton, Chief Officer (Waste Management)
- Jill Wildman, Head of Housing Management
- Jason Singh, Locality Manager
- Simon Frosdick, Business Development Manager, Parks and Countryside
- Sharon Guy, Housing Manager (Customer Relations, Tenant Scrutiny, Tenant Involvement and Equality).

The key areas of discussion were:

- The role and commitment of the Environment and Housing Directorate in ensuring a 'one council' approach to the management of housing estates.

- Clarification that the level of grass cutting was set to a city wide standard and took into account the overall ground infrastructure. Details of land that had been mapped for maintenance, including when it was last cut and a schedule for future visits was available to view on the contractor's website, Continental Landscapes <http://www.continental-landscapes.co.uk/websites/leeds/>
- The need for greater communication and engagement with tenants and a suggestion that the Tenant Scrutiny Board could help in identifying how to conduct that communication. Board Members were advised that multi-disciplinary teams were being established to undertake estate walkabouts and more accurately reflect local aspirations.
- The need to continue to look at improving 'systems' across service areas.
- The need to improve the general awareness of tenants and officers in relation to waste.
- Clarification regarding support arrangements available to local organisations to help improve the environment of estates.
- The role of PCSOs as being the eyes and ears on estates.
- A suggestion that a Safer Leeds representative be invited to attend the October Board meeting to discuss the role of PCSOs
- Development of a partnership approach in relation to environment standards.
- A suggestion that the Board undertakes 3 estate walkabouts focussed on a diverse range of estates.
- Consideration of further sources of information that the Board may wish to receive, particularly, Area Action Plans and the Annual Standards Plan.

#### **RESOLVED –**

- (a) That the Board approves the draft terms of reference for the Board's inquiry on the environment of estates
- (b) The 3 estates be identified which could act as examples throughout the inquiry including hosting walkabouts for Board Members.
- (c) That a Safer Leeds representative be invited to attend the October Board meeting in relation to the role of PCSOs.

#### **19 Date and Time of Next Meeting**

Wednesday, 7 October 2015 at 1.30pm (Pre-meeting for all Board Members at 1.00pm)

(The meeting concluded at 3.10pm)

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